

CHAPS^{UK}

Handbook

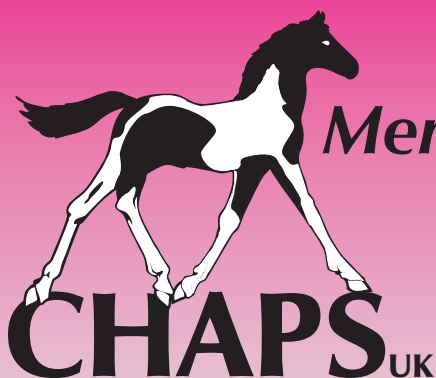
Revised December 2008

incorporating the
**Guidelines and Rules
for Judges and Stewards**

All CHAPS UK Members, Judges and Stewards should be aware that subsequent amendments, additions or updates to this Handbook and Guidelines and Rules for Judges will be published, as they occur, in the next available issue of the CHAPS UK Journal, a World of Colour, and/or on the CHAPS UK website – www.chapsuk.com

Please take the time to make yourselves conversant with all the enclosed information and any updates.

www.chapsuk.com



Members' Handbook

Significant changes, updates, additions or amendments have been made to this Handbook and are highlighted in colour.

However, for your own benefit you are advised to read this booklet and to be fully conversant with all rulings contained within it.

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CHAPS (UK) MEMBERS' HANDBOOK

Revised December 2008

CHAPS (UK), referred to hereinafter as CHAPS or the Society, is The Coloured Horse and Pony Society (UK), and was established in 1983 with the aim "to promote the Coloured Horse and Pony in all equestrian spheres".

CHAPS (UK) Administration

For all enquiries regarding Memberships, Registrations, Passports and Overstamping, Grading and Stallion I.D.s etc., please send an S.A.E. to:

CHAPS (UK) Administration, 1 McLaren Cottages, Abertyswg, Rhymney, Tredegar NP22 5BH.

Tel/Fax: 01685 845045. Email: admin@chapsuk.datanet.co.uk Website: www.chapsuk.com

Show Affiliations

For all enquiries regarding CHAPS (UK) Show Affiliations please contact Show Affiliations Secretary, EMMA HORE, Grange Cottage, North Scarle Road, Wigsley, Notts NG23 7EU.

Tel: 01522 703557. Email: chapsshows@yahoo.co.uk

Society Journal

The Society publishes its own official magazine, **a World of Colour**, 3 times per annum. The magazine is sent free of charge to all current paid-up members and contains lists of affiliated shows and qualifiers, results, articles and any updates to this Handbook – please take the time to read it and observe any relevant changes.

Society Calendar

Currently published on an annual basis and contains all regional shows and other relevant dates pertaining to this Society. All dates published are correct at time of going to press; where any dates indicate 'tbc' please check the website www.chapsuk.com and/or **a World of Colour** for updates. Regional show organisers are requested to submit the following year's show date within 14 days of current show.

The pictorial content is largely taken from submissions by the membership. Anyone wishing to submit photographs for consideration should send them to M McGahan (Calendar), c/o Interlith, Unit 4 Dinting Lane Industrial Estate, Glossop SK13 7NU between 1st June and the 31st August only of the current year. All photos must be copyright cleared and permission must accompany each photograph (any without written consent will not be considered). Photographs will only be returned if they are accompanied by a suitably sized and stamped return addressed envelope. All photos must be of excellent quality resolution, no blurred, pixelated or poorly printed shots please.

HELPLINE

A Helpline was set up in 2003 for general enquiries and is an after-hours contact point. The number and opening times can be found in the Society Journal "a World of Colour". Please observe the designated days and times for the Helpline and respect them.

CHAPS (UK) Council

An up-to-date list of Council Members is published in each issue of a World of Colour, **usually on Page 2**. All correspondence (other than Journal content, Judges' correspondence, **Show Affiliations and Merchandise orders**) should be directed to CHAPS Admin ONLY.

Unless and until the Company in General Meeting shall otherwise determine, there shall be no more than 15 Directors, with the provision that a maximum of 3 may be co-opted at any given time.

Council members are elected for a 3-year period, after which time they must stand for re-election if they wish to continue on Council. All new nominations for election to Council must forward a CV to CHAPS Admin to arrive no later than 31st January of the current year, and be proposed and seconded by current paid-up members of CHAPS (UK). All nominees will be placed on the ballot form which will be available to all current CHAPS (UK) Members and will be sent out with the spring Journal.

MEMBERSHIP of CHAPS (UK)

A “member” of CHAPS is categorised as a person who has paid their subscription fees for the current year.

Membership (except judges) runs from 1st January to 31st December and is renewable on an annual basis.

Judges’ Memberships run from 1st October to 30th September and are renewable on an annual basis. All Judges’ memberships MUST be renewed BEFORE 30th September of the current calendar year to enable them to be listed in the following year’s Judges’ Panel list – all late renewals will not be included and may then miss out on judging appointments. **Affiliated shows are only permitted to select judges for CHAPS classes from the relevant year’s Judges’ Panel list.**

Membership has been split into two categories: SHOWING MEMBERSHIPS (for those who wish to compete in CHAPS Affiliated classes [and take qualification for the CHAPS Championship Show] and/or CHAPS HOYS qualifiers); and NON SHOWING MEMBERSHIPS. Non-showing members may still compete within CHAPS Affiliated classes (but not HOYS qualifiers) but will not be able to take any qualifications gained, except where the qualification is for the Winter Restricted Finals or CHAPS Finals at PUK Summer Championships (see page 22) for details.

Within the Showing category, membership may be based on either Family (up to 5 members but a maximum of 2 adults – married, co-habiting or civil partnership, and children of the family); Adult (18 years up to 60 years as at 1st January of the current year); Adult Couple (2 x 18 years up to 60 years as at 1st January of the current year); Adult & Child (1 Adult plus 1 Junior [UNDER 18 years] as at 1st January of the current year); and Junior/Senior Citizen (either UNDER 18 years or 60 years or over as at 1st January of the current year). Anyone who currently holds a Life Membership (as either owner or exhibitor) and who wishes to compete for CHAPS Championship Show and/or HOYS qualification must pay an annual SHOWING LEVY for each year they wish to do so; this is renewable annually on 1st January of the current year.

Within the Non-Showing category membership may be based on either Adult (as above) or Junior/Senior Citizen (as above).

A New Members’/Late Joining Fee must be paid by any NEW members; those who have allowed their membership to lapse, or those who have not renewed their previous year’s membership by 1st April of the current year. This is a one-off payment in these circumstances and must be paid in addition to the relevant membership fee. This is applicable to both Showing and Non-Showing memberships.

Current membership fees are available on request from CHAPS Admin or from the CHAPS website.

Membership forms are downloadable from the CHAPS website (or may be obtained from Admin or the Helpline).

AGES

ALL ages, wherever stated, equine or human, are taken to be as at 1st January of the current year.

JUNIOR members are UNDER 18 years of age on the 1st January of the current year. No spurs may be worn by any Junior member in any CHAPS Affiliated class.

For the purpose of Horse and/or Pony Registrations, all owners must be 18 years or over. **Junior members may not be listed as the owner of any registered animal.**

WHAT is a “COLOURED” HORSE or PONY?

The definition of a “coloured” horse or pony is one whose coat colour is either white and black (piebald) or white and any other colour (skewbald), e.g. bay, roan, chestnut; with a patch of naturally occurring white coat. This white patch must be on the body above the level of the stifle or elbow, excluding any face markings. Any white marking below this does not qualify. Manes and tails may also be white or have white in them. Appaloosa animals with belly markings do not qualify.

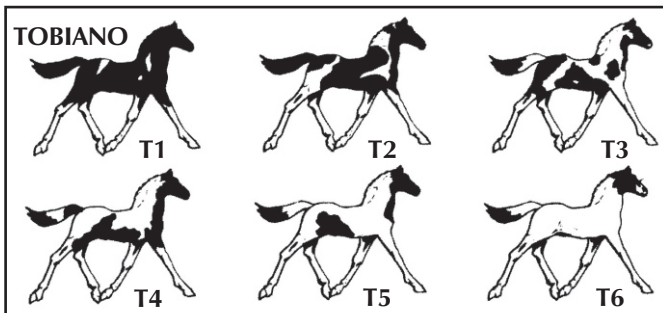
If there is any doubt as to whether an animal is classified as coloured, photographs showing all markings should be submitted to CHAPS (UK) Administration for referral to Council at the next available meeting. If further clarification is required a representative of CHAPS Council will be required to inspect the animal at a mutually agreed location. Should further verification prove necessary, DNA testing will be required for the presence of the “colour” gene.

Animals with the fading colour gene, common with grey (blue) and whites, when colour definition is not apparent will be known as “historical” coloureds. It is at the discretion of the owner whether or not an animal which is historically coloured should be shown.

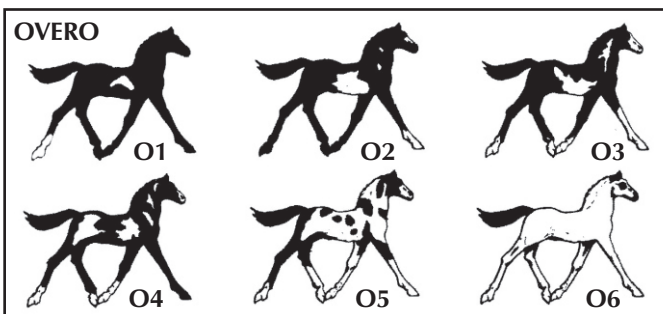
COLOUR MARKINGS

Within the categorisation of what is **phenotypically (seen to be or looks)** “coloured” CHAPS recognise the following:

TOBIANO (Toh-bee-ah’no) appears to be white with large “spots” (or “patches”) of colour, often overlapping, on animals with a greater percentage of colour than white. Spots of colour, typically, originate from the head, chest, flank and buttock, often including the tail. Legs are generally white, giving the appearance of a white horse with large or flowing spots of colour. Generally white crosses the centre of the back between the withers and tail.



OVERO (O-vairo) appears to be a coloured (where coloured is meant here to signify any other shade of coat than white) horse with white markings. The spots of white appear to be jagged and originate on the animal’s side or belly, spreading towards the neck, tail, legs and back. The colour (any other shade than white) appears to frame the white spots. An overo often has a dark tail, mane, legs and backline. Faces are often white. Some overos show dark legs with splashy white markings seemingly made up of round lacy white spots. The location of the white never crosses the backline.



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CLASSIFICATION of MARKINGS

Tobiano and Overo markings are also classified into six categories, as shown above. The category of markings is detailed at the end of your horse’s ID number of the passport, e.g. T2EG where T2 denotes the coat pattern (category of markings, in this case Tobiano type 2), E denotes the estimated adult height (see “Height Categories”) and G denotes the sex (in this case, gelding); or O3CS (which in this case O3 would be Overo pattern 3), C would be estimated adult height and S would denote stallion.

HEIGHT CATEGORIES

Height categories are denoted as follows (and are taken as being at maturity):

Not exceeding 128cms (0-12.2hh) = A.

Exceeding 128cms but not exceeding 138cms (exc 12.2hh but not exc 13.2hh) = B.

Exceeding 138cms but not exceeding 148cms (exc 13.2hh but not exc 14.2hh) = C.

Exceeding 148cms but not exceeding 158cms (exc 14.2hh but not exc 15.2hh) = D.

Exceeding 158cms but not exceeding 168cms (exc 15.2hh but not exc 16.2hh) = E.

Exceeding 168cms but not exceeding 178cms (exc 16.2hh but not exc 17.2hh) = F.

Exceeding 178cms (exc 17.2hh) = G.

These letters form part of each animal’s individual Basic Identity Number and follow the appropriate code for markings (e.g. T2E where “E” indicates the estimated adult height as shown above (older passport identification numbers would be shown as “/T2E/”) which will appear on the Passport.

GENERAL RULES

- 1 Members of this Society, by paying their subscription (membership) fees, agree to abide by (and be bound by) the Rules and Regulations of this Society as laid down in the Memorandum of Articles of Constitution of the Coloured Horse and Pony Society (UK), this Members' Handbook and, from time to time, all updates/amendments which are issued to the pertaining Rules and Regulations – all such updates/amendments will be published in the Society Journal, a *World of Colour*, in the next available issue to whence those updates/amendments were instituted (whether that be as part of the publication itself or as an additional leaflet); and/or published on the CHAPS (UK) website www.chapsuk.com
- 2 Membership Cards will be issued annually upon payment of appropriate fees (see "Membership of CHAPS" Page 2). Change of address MUST be notified to CHAPS Admin within one calendar month.
- 3 Change of ownership or change of address MUST be notified to the Society Administrator, accompanied by the appropriate fee, WITHIN 1 calendar month of the purchase/sale date of all CHAPS Registered horses and/or ponies. It is the responsibility of the new owner to send the passport for updating and the vendor is advised to inform CHAPS of such sale of horse/pony.
- 4 Subscriptions (memberships) are renewable annually (see Membership of CHAPS, Page 2). No refund of subscriptions (memberships) will be paid. No transfer of subscription (membership) is permitted.
- 5 The Society reserves the right to refuse membership without having to give any grounds for such a decision.
- 6 Judges, Graders or CHAPS Members' Stewards have the authority to request the removal from show, competition or evaluation ring any exhibit displaying continued disobedience or unruly behaviour (whether mounted or dismounted). Such exhibit may be suspended from further competition or evaluation by the CHAPS Council until it has been assessed by their representatives.

EXHIBITS and SHOWING GUIDE

EXHIBITS

- 1 No Palomino, Roan, Dun, Spotted or Appaloosa markings are permitted in Affiliated classes. Roaning within a solid patch, however, is acceptable, and will not be penalised.
- 2 No colour pattern shall take preference over any other colour pattern, and colour and markings shall not be considered whilst judging (except where the class is specifically for "Colour and Markings").
- 3 Clipping, trimming of manes, tails and feathers is acceptable and should not be penalised. However, horses and ponies of Native and Traditional types should be shown as natural as possible (see Show Classification & Turnout, pages 8 & 9).
- 4 Non-Native type exhibits (horses and ponies) are to be shown plaited and trimmed.
- 5 Native and Traditional exhibits (horses and ponies) are to be shown in natural state.
- 6 Show Cob types are to be shown fully trimmed and hogged.
- 7 Where heights are stated they are taken to be "at maturity". Except where otherwise stated, exhibit heights are as follows:
 - a) Non-Native ponies – not to exceed 153cms at maturity.
 - b) Non-Native horses – to exceed 153cms at maturity.
 - c) Native, Cob, Traditional type ponies – not to exceed 148cms at maturity.
 - d) Native, Cob, Traditional type horses – to exceed 148cms at maturity.
- 8 Wall and blue eyes are acceptable and will not be penalised.
- 9 Ridden classes are open to exhibits (horses and ponies) 4 years old or over, unless stated otherwise. Ridden exhibits MUST be a minimum of 4 years of age as at 1st January of the current year. All exhibits in ridden classes must be ridden/competed under saddle at all times whilst in the ring, with the exception of any separate conformation judging.
- 10 All animals shall be sound in both wind and limb.
- 11 Freezemarking will not be penalised.

HEIGHT CERTIFICATES

- 1 All exhibits wishing to compete in a height restricted CHAPS UK HOYS Ridden Qualifier (non-native ponies not exc 153cms, and native, cob, traditional exhibits not exceeding 148cms) - with

the exception of Shetland ponies - will be required to lodge an initial JMB measurement with CHAPS UK Admin, and then no further requirement is necessary until the Full height Measurement is taken. However, if the pony qualifies for HOYS a valid certificate for the year in question will be required.

- 2 As from 01/03/2008, all Shetlands and Miniatures are exempt from the JMB Height Certificate requirement. All ponies that are only exhibiting (competing) in IN-HAND classes are also exempt. All other exhibits taking part in RIDDEN HEIGHT-RESTRICTED classes will be required to lodge an initial JMB measurement, and then no further requirement is necessary until the Full Height Measurement is taken. Spot checks will be carried out at the CHAPS Championship Show at the discretion of the show committee – a maximum of 3cms will be allowed for shoes and show “hype”; however should any exhibit measure in excess of 3cms above its stated height the exhibit may be required to re-present to JMB for measuring.

EXHIBITS and COMPETITORS

- 1 All exhibitors (riders or handlers) must be correctly dressed in the show ring. This includes grooms. The wearing of ear-rings and body piercings are prohibited as a HSE requirement.
- 2 Riders may be any age, but must be suitable for the size of their exhibit (horse or pony) (unless otherwise stated, or riders of stallions, see below).
- 3 **STALLIONS** – riders of stallions must have attained their 14th birthday by 1st January of the current year, or for stallions under 138cms [13.2hh] riders must have attained their 12th birthday by 1st January of the current year.
- 4 All members must carry the membership & qualification cards in the show ring for CHAPS Qualifiers (see relevant class sections). Failure to do so will forfeit qualification for CHAPS UK Finals. Under no circumstances are cards permitted to be brought into the ring after the class has commenced. Qualifier cards **MUST** be signed (in the correct place(s)) in the ring by the judge at the time of qualification only.
- 5 CHAPS Championship Qualification – both the OWNER and RIDER/HANDLER of the horse must be a “Showing” Member of this Society to qualify for the Championship Finals.
- 6 HOYS Qualification – both the OWNER and RIDER/HANDLER of the horse must be a “Showing” Member of this Society to **compete in and take** qualification for the CHAPS Ridden Finals at the Horse of the Year Show. All exhibits competing in HOYS Qualifiers must have been allocated a CHAPS UK HOYS Competition Number (apply to CHAPS Admin with relevant information, height certificate if required [see above] and correct fee) which **MUST** be quoted on all entries to CHAPS UK HOYS Ridden Qualifiers; entries will not be accepted if this number is not quoted with the entry.
- 7 No exhibitor (rider or handler) should knowingly exhibit an animal under a Judge (or Probationary Judge) who has owned/bred/produced/leased or loaned/exhibited/sold/received financial gain from with the exception to ancillary services (e.g. stud fees and group teachings).
- 8 **NO SPURS are permitted to be worn by ANY RIDER of a “pony” exhibit (where pony is taken to be any non-native exhibit not exceeding 153cms, or any native, cob or traditional exhibit not exceeding 148cms) in any CHAPS affiliated class.**
- 9 For all Lead Rein exhibits the lead rein must be attached to the noseband at all times during the class. The rein must go directly from the bit to the rider’s hands only. Riders in Lead Rein classes are not permitted to carry whips; if carried, these should be held by the leader only.

ATTIRE – In-hand Classes

Smart Jacket and Trousers (Cords, Jodhpurs, Slacks); where a class is specifically for Sporthorse/Warmblood animals it is anticipated that exhibitors (handlers) will show in white top, trousers and trainers.

Shirt and Tie.

Hat or Cap.

Gloves.

Suitable footwear, e.g. jodhpur boots or walking shoes, etc.

ATTIRE – Ridden Classes

Hacking/Tweed Jacket or Blue or Black Show Jacket.

Shirt and tie or stock as appropriate.

Breeches or jodhpurs in canary or beige. White jodhpurs are for show jumping or dressage only.

Brown or black jodhpur boots for Juniors; or long black riding boots for adult riders. **Matching short boots and leather gaiters may be worn, but not chaps.**

Gloves.

Hair net, with long hair tied back.

Show cane (a plain leather, whangee or covered cane) or whip not exceeding 76cms in length (30").

Riding Hat or Skull Cap. *N.B. A correctly secured British Standard 3-point harness riding hat MUST be worn by Junior competitors (under 18 years of age as at 1st January of the current year); this includes any Evening Performances or Finals. All other competitors must refer to each individual show's rules pertaining to riding hats. A competitor whose hat comes off or chin strap comes undone whilst competing must, on penalty of elimination, replace or fasten it before continuing. He/she may dismount without penalty to recover the hat, or have it passed up from the ground; or may stop without penalty to fasten the chin strap.*

Junior riders are not permitted to wear spurs.

NO SPURS are permitted to be worn by ANY RIDER of a "pony" exhibit (where pony is taken to be any non-native exhibit not exceeding 153cms, or any native, cob or traditional exhibit not exceeding 148cms) in any CHAPS affiliated class .

ATTIRE – CHAPS Gala Evenings

Competitors who have qualified to compete during any Evening Performance at the CHAPS Championship Show MUST wear Evening Dress. Where a CHAPS Final has been qualified for but does not take place during the Evening Performance, Evening Dress is optional.

WHAT IS EVENING DRESS?

The term "Evening Dress" is used to signify:

RIDDEN – Blue or black jackets or tails (red is permitted for gentlemen) worn with a stock. Juniors to wear black or brown jodhpur boots; adults to wear long black riding boots. **Matching short boots and leather gaiters may be worn, but not chaps.** Canary or beige breeches or jodhpurs. Top hats, **hunting caps** or bowlers may be worn by ADULT riders (**however, this is at the competitor's own responsibility and liability**). Correctly fastened 3-point harness riding hats to be worn by JUNIOR riders. No skull caps permitted in evening dress.

IN-HAND – Ladies to wear dark or black suit, or dark or black trousers (or dark, or black skirt) and white or glitzy top, **or dark or black dress.** Gloves are either dark or black. Suitable shoes. Gentlemen to wear either an Evening (**Dinner**) Suit or a dark or black suit with shirt and tie; suitable shoes. Juniors to dress as per sex type above or may show in blue or black jacket with stock, canary jods and brown or black jodhpur boots; in which case, a suitable 3-point harness riding hat to be worn. No skull caps permitted in evening dress.

ATTIRE – Grooms

To wear hats, smart jacket, trousers (cords, jodhpurs, slacks).

TACK

Girths should be plain white, brown or black; as should numnahs, if worn.

Running and standing martingales, dropped, flash and grackle nosebands, as well as **plain** boots, are only allowed in Working Hunter Horse, Working Hunter Pony and/or Style & Performance classes.

Flash, grackle or drop nosebands are permissible when used on a novice horse or pony, providing they are used in conjunction with a snaffle bit only.

Tack in all classes should be a simple snaffle, pelham or double bridle. Brass in-hand bridles are not to be used in ridden classes. **Bitless bridles are not permitted.**

No controlling devices whatsoever are allowed; e.g. stallion harness, chifneys, etc.

Cosmetic hoof varnish is to be discouraged.

Under no circumstances whatsoever may any item of tack be changed or removed during the judging of a class (with the exception of saddle for separate conformation judging, and boots which may be removed in WH/S&P for the ride/conformation sections). If an exhibit goes forward to compete in a Championship the same tack used in the qualifying class MUST be used during the Championship competition (e.g. it is not permissible to compete a class in a snaffle bridle and then go forward to the relevant Championship in a double bridle).

Under no circumstances can any item of tack or clothing be worn in the ring, at the time of competition, which may give any information as to the identity of the exhibit, rider, owner or producer.

All exhibits in ridden classes must be competed under saddle; no western or side saddles are permitted unless the class is specifically western or side saddle.

INNOCULATIONS

Please refer to each individual show's regulations; however, for the good of your own horse/pony it is advisable to have all inoculations (e.g. Flu & Tet) current and up-to-date.

SHOW CLASSIFICATION and TURNOUT

- 1 **SHOW PONY.** Manes to be plaited and tails pulled or plaited. To be shown in any suitable bridle. Lead Rein and First Ridden ponies to be shown in snaffle bridle only. For Lead Rein ponies a lead rein MUST be attached directly to the pony's noseband, the reins must go directly from the bit to the rider's hands with no extra aid or attachment to or on the saddle; handles on saddles are not permitted. Exhibits are required to perform an individual show of approx 1½ minutes.
- 2 **WORKING HUNTER – PONY/HORSE/COB/TRADITIONAL or PERFORMANCE CLASSES.** Manes, tails and trimming to be in accordance with "type"; i.e. Non-native, Nat, Cob, Vanner or Traditional. Plain boots (in the jumping phase only), martingales, dropped, flash and grackle nosebands are permitted.
- 3 **RIDING HORSE.** Small Riding Horse: exceeding 148cms but not exceeding 158cms. Large Riding Horse: exceeding 158cms. Riding horses should have quality, substance and good action. They must be comfortable rides and be able to gallop if required. Manes to be plaited and tails pulled or plaited. Legs trimmed.
- 4 **SHOW HUNTER PONY.** Not to exceed 153cms. Should be of middleweight hunter type to be ideal. Short individual show to last approx 1½ minutes with a gallop. Manes to be plaited and tails pulled or plaited. Legs trimmed.
- 5 **RIDDEN PONY.** Not to exceed 153cms. A quality pony of substance and movement, not a show or hunter pony. Manes to be plaited and tails pulled or plaited. Legs trimmed.
- 6 **HACK.** Small Hack: exceeding 148cms but not exceeding 154cms. Large Hack: exceeding 154cms but not exceeding 160cms. Hacks are usually small Thoroughbred types with some Arab blood. They must be a pleasure to ride and well schooled. Quality, elegance, smooth and graceful movement coupled with a true pointing of the toe. Manes to be plaited and tails pulled or plaited. Legs trimmed.
- 7 **HUNTER.** Must possess power, scope and a good length of rein, with a strong back, loins and hocks. Must have a good galloping action, ride with balance and be responsive. Manes to be plaited and tails pulled or plaited. Legs trimmed. To wear either a double or pelham bridle.
- 8 **WARMBLOODS.** To be registered with one of the Warmblood Societies or eligible for registration. Bred to be all-round performance horses to compete in performance disciplines (i.e. show jumping, dressage or eventing), with substance, good sloping shoulders and athletic paces. Part-breds having at least 25% recognised and documented Warmblood parentage; to be true to type.
- 9 **SPORHORSE.** Usually a crossbred carrying a high percentage of TB blood and bred to compete in performance disciplines (i.e. showjumping, eventing or dressage); should show athleticism and quality of movement.
- 10 **AMERICAN TYPES.** Types and breeds to include Part-bred Quarterhorse, Morgan, Saddlebred and American Show Horses. To be shown in natural state as per respective breed standards. As from 1st August 2005, all Pure/Part-bred Saddlebreds are eligible to compete within the Non-Native CHAPS sections. For In-hand classes they may either have a poll plait/braid, OR be shown fully plaited at the discretion of the exhibitor. For Ridden classes they MUST be shown fully plaited, no exceptions will be made.
- 11 **ARABS – PURE/PART-BRED.** Part-bred Arabs MUST carry a minimum of 12½% verifiable Arab bloodlines. As from 1st August 2005, all Pure/Part-bred Arabs are eligible to compete within the Non-Native CHAPS sections. For In-hand classes they may either have a poll plait/braid, OR be shown fully plaited at the discretion of the exhibitor. For Ridden classes they MUST be shown fully plaited, no exceptions will be made.

- 12 **MINIATURES.** Pure-bred Miniatures registered with the BMHS or International Miniature Society. To be shown trimmed as breed society guidelines. **Miniatures are eligible to compete within the Non-Native CHAPS sections. For In-hand classes they may either have a poll plait/braid, OR be shown fully plaited at the discretion of the exhibitor.**
- 13 **COB – SHOW.** A short-legged animal exceeding 148cms but not exceeding 155cms. The cob should have substance, bone and be able to carry substantial weight. To be shown with a hogged mane and pulled and banged tail with legs trimmed.
- 14 **COB – TRADITIONAL.** A short-legged animal, open height. The cob should have substance, bone and be able to carry substantial weight. A true traditional type should be shown natural with full mane and tail and feathered legs. Should not be shown with a plaited mane.
- 15 **COB – NATIVE.** To be shown as naturally as possible. A Native Cob, e.g. Part-bred Welsh Section D, will usually have more quality of coat, less coarse hair and less feathering than a true traditional type animal would.
- 16 **NATIVE TYPE PONIES.** Part-bred British native animals that choose to show in CHAPS Native-type classes should be shown in as natural a state as possible. These animals may not be produced in such a manner that they may be shown in a Native type class, and then produced to enter a Non-native class during the same season. Pure-breds must be shown according to the rules laid down by their parent society.
- 17 **VANNER.** Usually considered the traditional type of a Tradesman’s horse of pre-motor days. Of mixed breeding, active and capable of a good trot. Frequently have upright shoulders. Can be shown traditionally with full manes, tails and feather OR pulled tail and hogged manes.
- 18 **SHETLANDS.** To be shown as per their parent society guidelines.
- 19 **YOUNGSTOCK.** Open to horse and pony fillies, colts and geldings not exceeding 3 years old. Foals are NOT eligible to compete in Youngstock classes. May be shown in halter, leather headcollar or snaffle bridles; except colts 2 years old or over which MUST be shown suitably bitted. Colts 138cms and under, handlers MUST be 12 years old or over, or 14 years or over for larger colts; the suitability of the handler to the animal must also be considered. **Non-native types, manes to be plaited and tails pulled or plaited; legs trimmed. Show cob types to be shown with a hogged mane and pulled and banged tail with legs trimmed. Native and Traditional type to be shown in as natural a state as possible.**
- 20 **BROODMARES.** May be shown in halter, pelham or double bridle. To be shown with either a valid certificate of covering or with foal at foot. **Non-native types, manes to be plaited, tails pulled or plaited; trimmed legs. Show cob types to be shown with a hogged mane and pulled and banged tail with legs trimmed. Native/Traditional types to be shown in as natural a state as possible.**
- 21 **FOALS.** Exceeding 3 weeks old and to be shown in halter or leather headcollar.
- 22 **STALLIONS.** 4 years old or over. MUST be CHAPS Graded (or have attained First Stage Approval at a CHAPS Grading and still be within the given timescale for re-presentation for full graded status). If this timescale has lapsed (see page 10 & Grading Handbook) and the stallion has failed to re-present [or failed its Grading on re-presentation] then it will lose its First Stage Approved status and will be unable to compete within any CHAPS Affiliated classes/events. Where classes define stallions as Graded this includes the above definition of First Stage Approved status **(with the exception of HOYS qualifiers, in which First Stage Approved stallions are not permitted to compete)**. Stallions must be adequately bitted, be well mannered and under control at all times. Judges shall have the power to remove unruly stallions from the show ring. All stallion exhibitors **(riders or handlers)** must carry with them, in the ring at all times whilst competing, their CHAPS Stallion ID Card or **valid CHAPS Stallion First Stage Approved ID Card. Exhibits without this Card will be asked to leave the ring.** ID Cards are available upon request with the relevant information (date of grading or first stage approval, name of stallion, stallion licence number, CHAPS Registration Number and name of owner or stud where standing; plus a passport sized side-on photograph (headcollar or bridle only) – if a large photograph is sent a cheque for £2.50 must also be enclosed payable to CHAPS UK, **and SAE for return** – to M McGahan, Stallion ID, c/o Interlith (Derby) Ltd, Unit 4 Dinting Lane Industrial Estate, Glossop SK13 7NU **(incomplete applications received will not be processed)**. Riders and handlers of **all competing** stallions must be aged 12 years or over for small breeds (under 138cms) and 14 years or over for all other heights. Failure to comply with any stallion ruling will result in disqualification from class/event.

ADDITIONAL RULES

Show organisers have the power to order competitors to leave the show ground for unruly behaviour either inside or outside the ring.

NO horse or pony shall be allowed to enter the ring once the exhibits present have commenced into trot in ridden classes; or for in-hand classes, after the last exhibit already present in the ring has commenced its initial trot-out. At riding club level judges may use their discretion.

No horse, pony or rider may leave the ring or return without the judge's permission.

If an exhibit leaves the ring for any reason it must be present during the final walk-round in order to be placed.

All trophies donated to the Society are perpetual challenge trophies and are perceived as being the property of CHAPS UK from such time onwards **and cannot be returned to the donator**. Such trophies won must be returned to the Show Secretary one month prior to the respective show date in the immediate following year. Failure to return trophies in time, **and in good, clean condition**, will result in the loss of any deposit paid and will incur a fine and be published in the Society Journal, a *World of Colour*.

The judge's decision is final.

Anyone who feels they have legitimate grounds for complaint MUST follow the Complaints Procedure as set down in this Handbook (see page 15).

BAD BEHAVIOUR. In extreme cases of bad behaviour **in ridden or in-hand** classes where other competitors or animals are at risk, the steward may be instructed to ask the exhibitor to leave the ring. Stallions should have no exception made for them and riders/handlers should be in control at all times.

DISCLAIMER OF LIABILITY

Save for death or personal injury caused by the negligence of the Show Organiser(s) or anyone for whom they are in law responsible, neither the organiser(s) of any show to which these rules apply, nor The Coloured Horse and Pony Society (UK), nor any agent, employee or representative of these bodies, accepts liability for any accident, loss, damage, injury or illness to horses/**ponies**, owners, riders, handlers, spectators, **producers**, land or any other person or property whatsoever, whether caused by negligence, breach of contract or in any way whatsoever.

YOUNGSTOCK EVALUATIONS

The Youngstock Evaluations are aimed towards breeding stock – colts and fillies only, to act as pointers towards future suitable breeding animals. These classes are open to yearlings, two year olds and three year olds (no foals) which are CHAPS UK Registered prior to entry into the Evaluations. Owners/exhibitors must be current CHAPS UK Showing Members.

Premiums are awarded as follows: **FIRST PREMIUM**, 8 marks or above; **SECOND PREMIUM**, 7.5 to 7.999 marks; **THIRD PREMIUM**, 7.0 to 7.499 marks. Below 7.0 are not awarded any Premium. All First Premium winners are invited to compete in the Evaluations Championship on completion of all sections on the day of Evaluation.

Classes will be held in the following sections at each Evaluation:

Section A – Non Native Horse Youngstock, filly or colt, exceeding or expected to exceed 153cms at maturity. Yearling, 2 Year Old or 3 Year Old.

Section B – Native, Cob, Traditional or Vanner Youngstock, filly or colt, open height. Yearling, 2 Year Old or 3 Year Old.

Section C – Non Native Pony Youngstock, filly or colt, not exceeding or not expected to exceed 153cms at maturity. Yearling, 2 Year Old or 3 Year Old.

Exhibitors must clearly state the age and date or birth on Evaluations entries. In addition, where known, breeding should be given.

CHAPS UK GRADING SCHEME

For full details of the CHAPS UK Grading Scheme, please send an SAE to CHAPS UK Administration.

GUIDELINES FOR OWNERS

Owners presenting animals (**mares and/or stallions**) for Grading do so accepting the views of the Grading Panel. CHAPS UK would wish to endorse those views/opinions and urge stallion owners to act in accordance with the views of the Grading Panel.

From 01.01.1995 it was stated that all colts and stallions must go through the Grading Scheme, and from 2001 be DNA'd.

From 01.01.2001 grading is optional as a 3 year old but mandatory as a 4 year old or over. Once graded, stallion owners are encouraged to send stud details for advertisements, plus the appropriate fee, for inclusion in a *World of Colour* the Society journal (which is available to mare owners at shows and other events, and distributed to the current membership). Please enquire to the Society Grading Officer.

To retain graded status and also continuity of supply of covering certificates it is stipulated that the stallion owner's/manager's membership must be maintained which is renewable on an annual basis. Random blood samples may be taken at veterinary or Society discretion.

All animals forward go through a vetting and should be capable of being lunged on both reins.

Once graded, whatever category the animal graded as is how the Society states it be advertised in the future, e.g. if it graded as a Hunter it should be advertised as a Hunter and not as a Sporthorse or other. The alternative to this is to state no type category in advertisements. Failure to comply with this rule when advertising will revoke the graded status (this applies also to first stage approved stallions). Horses and ponies should be well handled and the handlers be in control at all times.

Members wishing to grade and licence a stallion or colt (optional as a three year old but mandatory as a four year old), may do so by requesting the Stallion Grading forms from CHAPS UK Administration. All relevant information will accompany the forms.

Animals with their own breed society (e.g. Shetland) must go through their own licensing procedure successfully before being presented for the CHAPS UK Grading.

All stallions, coming forward for Grading with this Society will be required to undergo a full vetting on the day of the Grading by the CHAPS UK appointed vet.

FIRST STAGE APPROVAL

First Stage Approval was introduced in 2005 as a half-way stage to grading. This level of approval is offered to stallions (or colts) who were either a very small percentage short of the full grading pass mark, or not thought quite mature enough at the initial grading. This status allows a total of 10 covering certificates to the first stage approved stallion which are valid for a total of a 2 year period following initial first stage approval. The stallion is also granted the right to compete within CHAPS affiliated classes (with the exception of HOYS qualifiers) during this 2 year period. All first stage approved animals MUST return within a 2 year period for re-appraisal by the grading panel and at this time they must pass the full grading to retain showing rights (which will then cover HOYS qualifiers) and to offer continuity of CHAPS covering certificates. Any stallion which fails to re-present during this timescale (and pass its grading) will cease use of CHAPS covering certificates on conclusion of the 2 year period and will also lose the right to compete within CHAPS affiliated classes.

All stallions, whether graded or first stage approved, wishing to compete within CHAPS affiliated classes MUST apply for a Stallion ID Card after their relevant grading/approval; this Card MUST be carried in the ring during any CHAPS affiliated competition(s).

MARE ONLY GRADINGS

A system has been put into place to encompass the grading of mares to facilitate these animals who may either be in foal at the time of a grading or be located a considerable distance from their nearest venue. Essentially a minimum of 6 mares would need to be guaranteed at a set local venue; for further details please refer to the Grading Handbook.

STALLION ADVERTISING

Owners of graded, licensed and first stage approved stallions, who are current members of this Society, are encouraged to send stud details for advertisements (and the current fee) for inclusion in a *World of Colour*. All stallions MUST be advertised under the same "type" category as to that which they were presented for, and passed, their grading (or first stage approval).

Stallion advertising letters will be sent out by CHAPS UK Admin during November each year to those stallions eligible to advertise within a *World of Colour* (i.e. those which are Graded and those which are First Stage Approved and are still within their 2 year period for re-presentation); if you think you are eligible to advertise but have not received your application form by the beginning of December each year please contact CHAPS Admin requesting a copy immediately. Copy deadlines for advertising will be strictly adhered to. Advertising within a *World of Colour* is a direct route to those wishing to breed from or to coloured stock – don't miss out on this valuable opportunity.

COVERING CERTIFICATES

Single Covering Certificates are available to stallion owners/managers from CHAPS UK Administration and should be used for all mares covered by CHAPS UK Graded (or relevant First Stage Approved) and Licenced stallions.

The Certificates are 3-part, self-carbonated: the YELLOW Stallion Return must be sent to CHAPS UK Admin **BEFORE 31st November of the covering year**; the WHITE copy is given to the mare owner (please point out that this must be kept safe and used for registration of the foal); and the PINK copy remains with the stallion owner/stud manager for their records.

It is not permitted to issue retrospective covering certificates. Stallion owners cannot give covering certificates for any foals conceived PRIOR to grading or first stage approval.

For Stud Book entry and verification of parentage, ALL foals must by law be passported before they are 6 months of age or by the end of their foal year, whichever is the sooner; or, if leaving their place of birth permanently, using the WHITE copy as the registration application form. From the 1st July 2009 all foals MUST be microchipped before applying for registration/passport. Stallion owners are requested to inform mare owners of these requirements. Any foal registration sent after the year of birth should follow the instructions given in the section "Late Returns" on the covering certificate.

DNA verification will be required for any foals conceived via AI or Embryo Transfer (see below).

A.I. & EMBRYO TRANSFER

Nomination Agreement Forms are available from CHAPS UK Admin for CHAPS UK licensed and graded/relevant first stage approved stallions. The Society must have a copy of the certificate that verifies both semen origin and mare description. The Nomination Agreement Form is to be completed and attached to the YELLOW section of the covering certificate and returned to CHAPS Admin by the semen owner. DNA testing is required on resultant progeny gained via A.I. or Embryo Transfer for verified parentage to be recorded. Failure to notify the Society that A.I. or Embryo Transfer has been used will nullify the Registration until DNA parentage testing has been proven.

It is highly recommended that stallion owners/managers ensure that the stallion's DNA is on file for verification of progeny.

HORSE REGISTRATIONS

All horses and ponies are eligible for entry in the CHAPS UK registration book if they meet the criteria for "Coloured" as described in "What is a Coloured Animal" section of this Members' Handbook (see page 2). The registered owner must be 18 years old or over at the time of registration.

The procedure is to request a registration form from CHAPS Admin, 1 McLaren Cottages, Abertyswg, Rhymney, Tredegar NP22 5BH; enclosing an SAE; or download a copy from the CHAPS website www.chapsuk.com. Please be aware that two different registration forms exist – the Members' form (which should be completed if the owner of the horse/pony is a current CHAPS member); and the Non-Members' form (to be completed if the owner of the horse/pony is not a current member; however, if membership is also being applied for at the same time as a registration is being made the Members form should be used).

A drawing of the animal's markings is required on the form; this can be completed by your veterinary surgeon or by yourself if the animal is microchipped. As from 1st July 2009 DEFRA/EU regulations stipulate it will be mandatory to have ALL horses/ponies microchipped prior to registration.

Once the form(s) have been received (or downloaded), ensure all the details of your horse or pony are included. If the animal is microchipped you must enclose a copy of the certificate detailing the microchip number. The name that you use on this form is the one that will be registered (or for over stamps where the horse/pony already carries another society's passport, the name which it has already been registered as; see "Passports" section below). Once registered, a horse or pony cannot have its name changed.

A Prefix (or Suffix) cannot be used on any bought-in stock and must be the property of the person using it. See "Directives for Prefixes".

The Registration is a one-off fee and is for the life of the horse or pony; however, if there is a change of ownership, the Registration Document MUST be returned to CHAPS UK Admin (WITHIN ONE CALENDAR MONTH of the purchase date), with the relevant fee (for change of ownership) – the change of ownership will be documented and the passport returned to the new owner.

Each horse or pony will be given a unique Equine Life Number (Basic Identity Number) which will appear in the animal's Passport.

Three photographs – near side, off side and head full (**front**) on, in head collar only (or no headcollar) and preferably unaccompanied, are necessary for registration. On completion of the Registration Application Form, return it to CHAPS UK Admin, together with the required three photographs and relevant fee. The animal's passport will be forwarded to you in due course. For entry into the CHAPS UK Stud Book, the horse or pony must meet the required criteria described in the **Stud Book Eligibility** section of this Members' Handbook.

PASSPORTS

As from 01/06/2004, DEFRA ruled that every equine **MUST** hold a Passport, and whilst, by law, each horse or pony is only allowed to hold **ONE** passport, this may be overstamped by as many societies as that animal is eligible for registration with.

It is strongly recommended that when posting any registration passports/documentation to CHAPS UK, that this is done by recorded delivery **using a padded envelope**.

Up-to-date passports hold the pages entitled Section IX, Medicinal Treatments. This is the section where the declaration is made as to whether the horse is intended for human consumption or not. Any passports still held without this page should be forwarded to CHAPS UK Admin for updating, together with the appropriate fee. Any old card registration documents should now have been forwarded with a copy of a VIF and the current fee to have been made up into a passport.

CHAPS (UK) issue 3 types of passport depending on the category of horse or pony, *i.e.*

STUD BOOK: Navy cover, gold embossed. For all stud book animals with verified parentage, or having attained a pass at CHAPS UK Grading. Front pages of this passport are further tiered thus:

Stallions	Mares	
SSB1 (red)	MHB1 (red)	3 generation pedigree, verified
SSB2 (blue)	MMB2 (blue)	2 generation pedigree, verified
SSB3 (yellow)	MMB2 (blue)	1 generation pedigree, verified
SSB4 (green)	MMB3 (yellow)	graded with unverified or no pedigree
	MMB4 (green)	ungraded but "gone to stud", see studbook eligibility, point 3

STUDBOOK 5/FOUNDATION REGISTER: Red cover, black embossed, white inserts. For all other animals; including mares, geldings and appendix solid progeny of CHAPS UK **graded or first stage approved** stallions.

DOCUMENTED: Clear cover, white inserts. For stallions that are ungraded with this Society, giving them DEFRA approved passports as required by legislation. May be upgraded to Stud Book status on CHAPS UK Grading, or Foundation Register on gelding.

Registrations are available to both members and non members of the Society, the former paying a lesser fee as a benefit of membership.

STUD BOOK ELIGIBILITY

For animal's inclusion in the CHAPS UK Stud Book, the following criteria apply:

- 1 All animals must be entered in the CHAPS UK Basic Identity Register.
- 2 Coloured stallions to be registered and **graded or first stage approved** with CHAPS UK.
- 3 Coloured mares, 3 years old or over, to have been covered by either a CHAPS UK **graded or first stage approved** stallion, or any other recognised Breed Societies' registered and licenced stallion. A CHAPS UK covering certificate for the mare covered by the stallion must accompany the Registration **Application** Form. For mares already registered, the passport should be returned to CHAPS UK Admin, with the covering certificate for a Stud Book Number to be allocated, and "Gone To Stud" overstamped. Should a mare with unverified, or no parentage, be successful in grading, this will upgrade her into the appropriate stud book. NTR covering certificates are not recognised.
- 4 The resulting youngstock of Graded stallions (or **relevant** First Stage Approved stallions) will be eligible, on condition that this Society's combined covering/foal registration certificate is completed; OR that the original covering certificate of another recognised Society accompanies the CHAPS UK Registration **Application** Form in the year of foaling; thereafter by DNA verification.
- 5 The correct fee must accompany **all** Registrations.

SOLID COLOURED FOALS

Solid coloured foals which are the result of a CHAPS UK **graded or relevant first stage approved**

stallion covering any mare will be entered into the appropriate Stud Book Appendix. The CHAPS UK covering certificate for registration to be filled out in the normal manner. The solid coloured progeny resultant from a solid coloured stallion and a coloured mare should be registered with the stallion's parent society according to the covering certificate issued.

LATE RETURNS

All foals **must be passported by 6 months of age or BEFORE** 31st December of the year of birth, **whichever is the sooner**, at the fee given. **It is advised that foals should initially be passported by the Society that issued the covering certificate.**

The criteria for animals registered with covering certificate requiring verified parentage, and stud book entry after this deadline is:

Yearlings and above: DNA SAMPLING; however, should the owner elect to pay solely for registration (i.e. no stud book entry or verified parentage) then a CHAPS UK Registration Application Form should be used instead **of the covering certificate** and returned to CHAPS Admin together with the applicable fee.

Stallion owners **must** return covering certificates by 31st November of the current year; failure to do so will result in mandatory DNA testing of the foal for verified parentage passports.

DIRECTIVE FOR PREFIXES

CHAPS UK is affiliated to the Central Prefix Register (CPR), an organisation set up in 1978 by the British Palomino Society in order to prevent the duplication of breeders' prefixes by different breed societies. By the use of a registered prefix, a breeder may derive credit and advertisement from winning stock. Registered prefixes are protected from duplication within the other affiliated breed societies, except where a duplicate is presented at the time of a breed society affiliating to CPR. When duplicates arise, they may be changed free of charge.

If you are a breeder, and wish to register a prefix/suffix, please send an SAE to CHAPS UK Admin for a **prefix** application form. You will need to submit three choices of between 3 and 25 characters with no spaces, apostrophies or hyphens, together with the current fee. Initial acceptance is at the discretion of CHAPS UK followed by CPR. Prefixes must be registered in the name of a principal owner with additional secondary owners so that, in the event of any dispute, the title remains with the principal owner. Once registered, your prefix may be extended for use with other breed societies for the current fee. All societies concerned must be notified of any changes and it is highly recommended that an heir be named. In the event of your death when no heir is named the prefix will be frozen for a period of 10 years.

Prefixes may not be used on any bought in stock.

DOPING and DOPE TESTING

CHAPS UK, in common with other equine bodies, and with particular regard to safety of riders/handlers, especially juniors/children, takes an extremely serious view of doping, whether it is intentional or unintentional. Members' attention is drawn to the fact that many proprietary feeds and preparations contain substances which come under the banner of "prohibited substances", as do many foods such as chocolate. Prohibited substances can also be absorbed through the skin and are also present in some herbal and homeopathic remedies.

Ignorance is not an excuse – it is the responsibility of the member who has custody of any given equine, especially in the 24-hour period prior to a competition/show, to know exactly what is being fed and used to/on that equine, and to ensure that nothing is fed, administered or applied to an equine which contains any "prohibited substance".

CHAPS UK, or its representatives, is/are not authorised to give any guidance as to what constitutes a prohibited substance, other than to say in general terms that this applies to all substances prohibited by the Jockey Club from time to time will constitute a prohibited substance. Threshold levels for prohibited substances are not set by CHAPS UK but they will have regard to those published by the Jockey Club from time to time without being bound by them. There are feeds and supplements/preparations available which are guaranteed to comply with Jockey Club doping regulations.

1 "Dope Testing" means the examination of an equine/exhibit, by a duly qualified person appointed by CHAPS UK, and includes the taking of samples for subsequent analysis of all or any body fluids,

excreta, tissue, skin scrapings or hair at the discretion of the appointed person conducting the examination.

- 2 "Prohibited Substance" means any quantity of any substance originating externally (whether or not endogenous to the equine) which could influence that equine's performance or bearing; including without limitation, stimulants, tranquilizers, depressants, anti-inflammatory agents (including phenylbutazone), local anaesthetics, antihistamines, muscle relaxants, diuretics and metabolics of any such substance or masking agents.
- 3 Any equine which takes part in any class(es) which are judged under CHAPS UK rules will be liable to dope testing (as defined above) in accordance with the dope testing procedure laid down within this Handbook. Any refusal to submit an exhibit for dope testing will constitute a breach of this rule.
- 4 Likewise, the result of any dope testing which reveals the presence in the tissues, body fluids, excreta, hair or skin of an equine/exhibit of a prohibited substance (as defined above) shall constitute a breach of this rule.
- 5 Any individual who administered or attempts to administer, or allows or causes to be administered, or connives at the administration to an equine of any prohibited substance shall be guilty of a breach of this rule.
- 6 a) Whenever a "positive" dope test is evident the matter shall be referred to the Disciplinary Committee of CHAP S(UK), and will be dealt with within 14 (fourteen) days of either the expiration of the period of requesting confirmatory analysis of Sample B, or the receipt by CHAPS UK of a positive analysis of Sample B; whichever is the later.
b) Such Disciplinary Committee shall investigate the matter and come to a decision within 14 (fourteen) days of referral pursuant to Rule 6a) above as to whether or not to institute disciplinary proceedings for a breach or breaches of this rule against the Owner, and/or the Producer.

SAMPLING PROCEDURE

- 1 It is specified that dope testing should take place as soon as possible after the participation of the equine in its class, provided that it does not interfere with its programme for the day; should this dope testing be likely to interfere with this it should be done as soon as possible after the equine has completed its programme.
- 2 It is the responsibility of the person in charge of the equine (whether that be the owner, producer, rider, exhibitor or other person) to supervise the said equine from the time of notification of its selection for a dope test until the completion of that dope test.
- 3 The person responsible for the equine (owner, producer, or other person), is entitled to be present and to witness the dope test being carried out – however, this will be from outside the horsebox, loose box or other designated testing area, without disturbing the equine. If they are not present, the dope test will still proceed.
- 4 All samples which are taken will be kept in a secure place and will be dispatched to the CHAPS UK-selected laboratory as soon as possible after its/their collection.
- 5 Each sample taken from an equine must be divided into two parts (which will hereinafter be referred to as Sample A and Sample B) and the initial analysis of Sample A must be completed within 21 (twenty-one) days of receipt of the sample by the specified laboratory. Upon analysis, should such sample produce a 'suspicious' positive result, CHAPS UK may grant such extension as the laboratory requires to complete the analysis.
- 6 Should the analysis of Sample A provide a negative result, the laboratory may destroy, forthwith, Sample B.
- 7 Should the analysis of Sample A provide a positive result, then the owner or producer may require confirmatory analysis of Sample B. This may be carried out by any laboratory approved by the Horseracing Forensic Laboratory; provided a written request is received by CHAPS UK from the owner or producer, within 14 (fourteen) days of dispatch by CHAPS UK to the owner or producer of notification of a positive analysis of Sample A.
- 8 The owner or producer may request that findings be made in respect of particular matters during the analysis of Sample B on the basis that they will be responsible for all additional costs incurred whatever the result of the analysis of Sample B.
- 9 Upon CHAPS UK's receipt of a valid request for confirmatory analysis of Sample B, CHAPS UK shall inform the laboratory immediately and the laboratory shall carry out the analysis of Sample B.

- 10 If the subsequent analysis of Sample B proves positive, then the person requesting the analysis of that sample shall reimburse CHAPS UK the full cost of analysis of both Sample A and Sample B.
- 11 If the result of the analysis of Sample A was positive but no valid request is received for confirmatory analysis of Sample B, the owner shall reimburse CHAPS UK, forthwith on demand, only the cost of analysis of Sample A.

GOOD CONDUCT, DISCIPLINE & COMPLAINTS – DISCIPLINARY COMMITTEE

- 1 A complaint may be forwarded to the **Secretary (CHAPS Admin)**, in writing, by recorded delivery, within 10 (ten) days of the alleged incident by:
 - i) an Official of the Society;
 - ii) an Official appointed by the Society;
 - iii) an Official 'CHAPS Members' Steward';
 - iv) a Representative of an Affiliated Show;
 - v) a Member of this Society.
- 2 Any complaint so submitted shall be investigated by either the **National Chairman, Judges' Selection Chairman, Disciplinary Chairman, Grading Chairman or Show Committee Chairman**. If the complaint can be settled to the satisfaction of all parties concerned that will be the end of the matter. If the complaint cannot be settled it will thereafter be referred to the **Disciplinary Committee**.
- 3 The Disciplinary Committee shall be appointed by **any two of the following** the **National Chairman, National Vice Chairman, Judges' Selection Committee Chairman, Disciplinary Chairman, Grading Chairman or Show Committee Chairman** and shall consist of a minimum of 3 Council members.
- 4 The **Disciplinary Chairman (or any other official appointed by the Council)** shall chair the **Disciplinary Committee Meeting as a non-voting Chairman**.
- 5 The Disciplinary Committee will deal with any complaint by way of written submissions only and no party shall be entitled to attend in person or be represented.

The Disciplinary Committee shall determine whether there has been a breach of the rules of this Society and, if, in its opinion, there has been such a breach, it will decide to:

 - i) admonish such person and caution him/her as to his/her behaviour;
 - ii) fine such person up to a maximum of £5,000;
 - iii) direct that such person shall be suspended from all rights and privileges of membership of CHAPS for such period as it shall determine;
 - iv) disciplined competitors shall not enter any pony/horse at any CHAPS affiliated show or event, or otherwise take part in any CHAPS affiliated show/event for such period as it shall determine;
 - v) direct that any pony/horse belonging to such person at the time of the offence shall be disqualified from the class from which it was taking part;
 - vi) direct that any pony/horse belonging to such person at the time of the offence, or at any time during any suspension, shall (whether or not still belonging to that person) be suspended from entering, show or otherwise taking part in any CHAPS affiliated show **or event** for such period as may be determined; even if the owner ceases to be a member of CHAPS, or the pony/horse **ceases** to be a registered pony/horse, at any time prior to the end of the period of suspension;
 - vii) in the case of a positive dope test, direct that the said pony/horse shall be disqualified from any class, championship or show in which it took part on the day of the dope testing, any subsequent class, competition or championship for which it qualified and any class, competition or championship in which it took part at any CHAPS affiliated show taking place between the date of the dope testing and the date of the hearing of the Disciplinary Committee; and, furthermore, the said pony/horse shall forfeit its placings, awards and prize money amassed during that same period;
 - viii) in the case of a complaint against a Judge, the Disciplinary Committee may decide:
 - a) to admonish such person and caution him/her as to his/her future conduct;
 - b) demote the said Judge to a lower panel;
 - c) instruct the CHAPS Council not to re-elect the Judge onto any, or all, of its Judges' Panels;
 - d) suspend the said Judge for a period of time to be determined.

Any person who fails to pay a fine imposed pursuant to these regulations, within 28 days of notification, of such fine shall:

- a) if a member, be suspended automatically from all or any rights and privileges of membership;
- b) if not a member, any pony/horse belonging to such person at the time the fine is imposed, or at any time thereafter, during the period of non-payment of the fine (whether or not still belonging to such person) be suspended from being entered or shown or taking part in any CHAPS UK affiliated show/event until such time as the fine has been paid.

Any person upon whom a penalty is imposed may, by notice in writing (sent recorded delivery), appeal to the Secretary of the Society within 10 (ten) days of the decision, together with a deposit of £300 which shall be forfeit unless the Appeal is successful.

The Appeals Committee shall consist of a minimum of 3 persons and a maximum of 5 persons appointed by any 2 of the following: the **National** Chairman, **National** Vice Chairman, Judges' Selection Chairman or Disciplinary Chairman.

The Appeals Committee shall proceed by way of written submissions only and no party shall be entitled to attend in person or be represented.

The Appeals Committee may increase, decrease, or **leave the same**, the penalties imposed by the Disciplinary Committee and the findings of and penalties imposed by the Appeals Committee shall be final and binding on all parties in every case.

Any decision of the Disciplinary Committee or Appeals Committee may be published in any newspaper or periodical.

If any complaint is not submitted in accordance with the regulations it may still be investigated by the CHAPS Council who may refer it to the Disciplinary Committee.

CHAPS MEMBERS' STEWARDS

In emergency or extreme cases any CHAPS Council member may appoint an assistant and immediately act as CHAPS Members' Stewards on behalf of this Society.

- 1 CHAPS may appoint a minimum of two CHAPS Members' Stewards to attend any affiliated show **or event**, the appointment to be made by two of the following: the **National** Chairman, **National** Vice Chairman, the Judges' Selection Chairman, the Grading Chairman, the Show Committee Chairman or the Disciplinary Chairman.
- 2 These Stewards shall ensure that classes are conducted in accordance with the CHAPS rules.
- 3 These Stewards may investigate any infringements of the CHAPS rules observed by them or any alleged infringement reported to them by a show official, a judge, a member or any exhibitor.
- 4 When an infringement or possible infringement has taken place the CHAPS Members' Stewards shall investigate and if they conclude that an infringement has indeed taken place, shall impose one of the penalties set out in No 5 **below**.
- 5 The following penalties may be imposed on the person committing the infringement:
 - i) caution and admonish such person as to their future conduct;
 - ii) direct that any pony/horse belonging to such person or produced by such person or ridden by such person shall be disqualified from the class or further competition in any CHAPS classes at the affiliated show/event.
- 6 If these Stewards decide a penalty greater than that permitted in No 5 then they may refer the matter to the Council or Disciplinary Committee in writing to the Secretary within 14 days of the affiliated show/event.
- 7 The decisions of the CHAPS Members' Stewards shall be final and binding on all parties. However, any party aggrieved by the decision may appeal in writing to the **CHAPS** Secretary within 14 days of the date of the show/event in question, together with a deposit of £300. If the appeal is unsuccessful then the deposit is forfeit.
- 8 CHAPS Members' Stewards may appoint such assistants as they deem necessary.
- 9 No CHAPS Members' Stewards shall judge or exhibit at the same show.
- 10 CHAPS Members' Stewards shall have control over and free access to all places used for the purpose of CHAPS at an affiliated show/event but only enter a horsebox or stable in the presence of the pony's/horse's owner or other person responsible, or veterinary surgeon.

The Rules of this Society are intended to ensure that Members compete against each other under the fairest possible conditions, but inevitable situations will arise which are not precisely covered. In such circumstances the spirit of the rules will be followed to produce the fairest result for the members.

The FOLLOWING SECTION is EXPRESSLY RELEVANT to both JUDGES and COMPETITORS – please take the time to make yourselves FULLY CONVERSANT with this section in its entirety:

THE JUDGING of SHOWING CLASSES is as follows –

In RIDDEN classes:

Non-Native ponies not exceeding 153cms will perform an individual show, they will not be ridden by the judge or the judge's representative.

Non-Native horses exceeding 153cms should be ridden by the judge or the judge's representative wherever possible.

Native, Cob or Traditional type ponies not exceeding 148cms will perform an individual show, they will not be ridden by the judge or the judge's representative.

Native, Cob, Traditional type horses exceeding 148cms should be ridden by the judge or the judge's representative wherever possible.

Where a class is perceived as "open" and contains a mixture of "not exceeding" and "exceeding" heights, NO exhibit will be ridden by the judge or his/her representative. **All exhibits will perform an individual show.**

In this context the term "representative" or "judge's representative" is taken to be a current CHAPS (UK) Panel Judge (or Probationary Judge).

When a horse or pony appears before the **same** judge in two classes at the same show the exhibit **MUST** be ridden (or allowed to perform its own individual show, as relevant above) again; this is because each class must be judged separately and a horse/pony could give a different ride/show on the second occasion which could affect its placing. This also applies to the judging of conformation – each time an exhibit appears before a judge it must be assessed as a separate exhibit. Again, this will apply for any **subsequent** Championship(s).

In all classes, horses/ponies are to be judged according to their type.

In all ridden classes the fall of horse or rider **will result in disqualification** and the rider must leave the ring dismounted.

JUDGING and SCORING CRITERIA

In CHAPS In-hand including Qualifiers and Youngstock classes. Exhibits will perform an initial trot and then be asked to line up or be pulled in. Each exhibit will present itself in front of the judge for appraisal and will then walk away and trot back towards the judge in a straight line, continuing past the judge.

In-hand classes will be judged 60% conformation, correctness to type and movement; and 40% manners and way of going.

Warmblood/Sporthorse/Pony In-hand classes. To be judged on the triangle. Exhibits will enter the arena on an individual basis and present themselves at the top of the triangle in front of the judge. Exhibits will then walk all three sides of the triangle and proceed immediately to trot on reaching the top of the triangle and will continue around all three sides; coming to a halt in front of the judge. All exhibits will enter the arena together for the final walk round.

To be assessed on athleticism, power and regularity of movement and way of going as suitable for the disciplines of showjumping, eventing or dressage.

Will be judged 60% correctness to type, movement and suitability to its discipline; and 40% manners and way of going.

CHAPS (UK) Ridden including Ridden Qualifier classes. All exhibits will enter the ring together before being lined up or being pulled in, to either be ridden by the judge (or his/her representative) or perform an individual show, as relevant. The individual show should not exceed 1½ minutes and should include walk, trot and canter on both reins, change of rein, halt and stand, and if required by the judge, a gallop.

50% ride, manners and way of going; 50% type and conformation.

CHAPS (UK) Coloured Contacts Junior Ridden Child's Supreme Pony of Year Qualifier/Finals classes. Great attention to be paid to suitability, manners, temperament and partnership between rider and pony. To be judged 60% ride, manners, temperament, suitability and partnership; 40% type and conformation. **Qualifiers to include a cross pole fence; Finals to include a jump.**

CHAPS (UK) Working/Performance Classes

Classes to be judged: **Phase 1** - 50% jumping; 20% style whilst jumping; **Phase 2** - 20% conformation, type and freedom of action; 10% manners during show. **Penalties will be incurred as follows: knock down, 10 points; first refusal, 15 points; 2nd refusal, 20 points; third refusal, elimination; and these will be deducted from the jumping marks.** Fall of horse or rider will result in elimination. All horses/ponies, unless eliminated, will come forward for Phase 2 judging. In the event of a tie in marks the marks must not be altered, the total marks from Phase 1 will take precedence followed by the manners mark and then the conformation mark. If there is still a tie the judges decision will be final. Plain boots are permitted in phase 1 only; this being the only permitted change of tack between phases. Official marks sheets to be used.

Classes shall be categorised into the following jump heights where the class is a CHAPS (UK) specific class (course to consist of a **minimum of 7 fences including a double; one fence must be a spread and a change of direction must be included.**)

Jump heights will be as follows:

Where classes are mixed height they will run in height sections as follows **(the jump heights stated are given as maximum heights and it should be noted that the first three fences of the course must be below these heights, with a minimum of 2 fences at maximum height):**

Open Non-Native (plaited) – 12hh, 55cms; 13hh, 65cms; 14hh, 75cms; 15hh, 85cms; exc 15hh (horses), 1m.

Open Native, Cob, Traditional, Vanner – 12hh, 50cms; 13hh, 60cms; 14hh, 70cms; 15hh, 80cms; over 15hh, 90cms.

Where a class is a combined open class (i.e. both native and non-native types) the above height guides will still apply).

NOVICE heights will be set at 5cms LOWER than the above stated heights for the relevant "type" category.

PERFORMANCE FINALS heights will be set at 5cms HIGHER than the above stated heights for the relevant "type" category.

CHAPS (UK) Show Jumping

Where classes combine height categories the class will be jumped in height sections. Jumping classes will be judged under BSA Table A6 format "first round not against the clock; those jumping clear in the first round go immediately to the jump-off section of the course."

CHAPS UK CHAMPIONSHIP SHOW QUALIFIERS

- 1 Affiliated shows may hold one or more CHAPS UK Affiliated Qualifier class(es) (from the categories listed below) but should refer to the current Affiliation Guide for information on which classes should be held which will be qualifiers for the Finals to be held at the Championship Show held annually.
- 2 In all CHAPS UK Affiliated classes, both members and non-members are eligible to compete, but in order to qualify BOTH the owner and the rider/handler must be "Showing" members of this Society; membership and qualification cards must be carried **at the time of competition** and the latter signed in the ring, **by the judge** at the time of qualification.

It is your responsibility to ensure you get the card signed in the correct place(s) for the relevant qualifiers on offer for the class competed in. CHAPS UK Qualifying classes enable eligible qualifying exhibits to enter the relevant **Final** at the CHAPS Championship Show in the year relevant to the signed qualification card. **Finals are held at the Championship Show for Style and**

Performance, Youngstock (split into non-native and native, cob, traditional types, and further split at yearling, two year old and three year old); In-hand (again split into non-native and native, cob, traditional types and further split into type/height categories); Sporthorses; Ridden (split into lead rein, first ridden, non-native and native, cob, traditional, vanner types with further splits into type/height categories); Veteran; CHAPS Factor; Restricted Ridden and Coloured Contacts Supreme Pony of the Year Finals.

Where CHAPS UK Ridden qualifier classes are held, but the show does not hold separate Ponies UK Novice Qualifiers (see page 22) the PUK qualifiers will be amalgamated into these classes, and qualification will be available to the relevant eligible exhibits.

- 3 For each Final any exhibit is eligible to qualify for, that exhibit may only qualify ONCE per qualifying year (as per the qualification card pertaining to the Championship Show).
- 4 Where a class is a CHAPS qualifier, the exhibitor may take the relevant specific class qualifier if they are eligible to do so, and have their qualification card present in the ring at the time of competition, PLUS any other relevant qualification they are entitled to from the following: Veteran, LR, FR, Junior and/or Restricted.
- 5 In order to take any relevant CHAPS UK qualification(s) on offer in any of the following classes, where appropriate, any non-affiliated classes (as stipulated in 4 above) CHAPS UK Qualification Card and Membership Card must be present in the ring at the time of competition, and the latter signed by the Judge, in the ring, during the relevant qualifying class, for qualification to be valid. If the card is not in the ring at the commencement of the class it is not permitted to have it passed or brought in from outside the ring.
- 6 Exhibits in all classes to be shown according to show classification for specific types.
- 7 Qualification is made by the horse or pony, not the rider/handler (with the exception of the CHAPS Restricted Ridden Finals which are "as a combination"); should the exhibit be sold the new owner is eligible to compete the Final qualified for (with the exception of the Restricted Final). In relation to the Junior Ridden Child's Supreme Finals, which are age specific, if the exhibit has qualified and providing the new rider is eligible on age, the qualification will stand.
- 8 The tear-off section of your qualifier card should be returned to the CHAPS Show Affiliations Secretary, together with a correctly stamped SAE, to receive your commemorative rosette for that season. You are only entitled to claim ONE commemorative rosette PER ELIGIBLE EXHIBIT per season.

The CHAPS (UK) Non-Native Ridden Horse Qualifier. Open to non-native exhibits exc 153cms, 4 years old or over. Rider any age but suitable for height of exhibit (except for stallions). Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit, which has not already qualified, from within the class placings. The relevant ridden box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Non-Native Ridden Pony Qualifier. Open to non-native exhibits not exc 153cms, 4 years old or over. Rider any age but suitable for height of exhibit (except for stallions). Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit, which has not already qualified, from within the class placings. The relevant ridden box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Non-Native Open Ridden Qualifier. Open to non-native exhibits, any height, 4 years old or over. Rider any age but suitable for height of exhibit (except for stallions). Lead Rein exhibits are not eligible for this class. Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit not exc 153cms and the highest placed CHAPS UK Registered eligible exhibit exc 153cms, which have not already qualified, from within the class placings. The relevant ridden box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Native, Cob, Traditional Ridden Horse Qualifier. Open to Native, Cob, Traditional, Vanner type exhibits exc 148cms, 4 years old or over. Rider any age but suitable for height of exhibit (except for stallions). Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit, which has not already qualified, from within the class placings. The relevant ridden box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Native, Cob, Traditional Ridden Pony Qualifier. Open to Native, Cob, Traditional type exhibits not exc 148cms, 4 years old or over. Rider any age but suitable for height of

exhibit (except for stallions). Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit, which has not already qualified, from within the class placings. The relevant ridden box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Native, Cob, Traditional Open Ridden Qualifier. Open to Native, Cob, Traditional, **Vanner** type exhibits any height, 4 years old or over. Rider any age but suitable for height of exhibit (except for stallions). Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit not exc 148cms and the highest placed CHAPS UK Registered eligible exhibit exc 148cms, which have not already qualified, from within the class placings. The relevant ridden box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Lead Rein/First Ridden Qualifier. Lead Rein, riders 3-8 years, ponies not exc 122cms. First Ridden, riders 10 years or under, ponies not exc 128cms. Competitors will not be asked to canter in qualifier. No stallions allowed. Qualification will be awarded to the highest placed CHAPS (UK) Registered LR and FR eligible exhibits, which have not already qualified, from within the class placings. The relevant LR/FR box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) CHAPS Factor Qualifier. Open to any type, any size, 4 years old or over. This qualifier will only be held at CHAPS Regional shows. A showing qualifier designed especially to find our "future stars". Exhibits not to have qualified for HOYS, or have been placed in the first 3 in any CHAPS (UK) Ridden Finals, at any time (excluding LR or FR Finals). Lead Rein exhibits are not eligible for this class. Qualification will be awarded to the TWO highest placed CHAPS (UK) Registered eligible exhibits, which have not already qualified, from within the class placings. If a qualification for HOYS is attained BEFORE the relevant year's CHAPS Factor Final, then the qualification for the CHAPS Factor Final will be forfeited. The CHAPS Factor box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Restricted Ridden Finals Qualifier. Open to both Non-Native and Native, cob, Traditional, **Vanner** type exhibits and riders (who have not qualified, as a combination, for HOYS in the year preceding [before] the relevant Finals and the year of those Finals (e.g. for the 2009 Finals, not to have qualified for HOYS in 2008 or 2009). Qualification will be awarded to the highest placed **CHAPS (UK) Registered** eligible exhibit/rider combination, from within the class placings. Where a qualifier is an Open Ridden Coloured class qualification will be awarded to the highest placed **CHAPS (UK) Registered** eligible Non-Native exhibit AND the highest placed CHAPS (UK) Registered eligible Native, Cob, Traditional or **Vanner** type eligible exhibit. Where a qualification is obtained in a CHAPS Ridden qualifier for a Ridden Final, eligible exhibits may request the judge to sign the Restricted box in addition to the original qualifier; otherwise qualification will pass down the line to highest placed eligible exhibit/rider combination. If a qualification for HOYS is attained BEFORE the relevant year's CHAPS Restricted Ridden Final, then the qualification for the CHAPS Restricted Ridden Final will be forfeited. There will be no separate qualifiers for this class; qualification will be taken from any CHAPS (UK) Ridden qualifier class at any CHAPS (UK) Affiliated show. The Restricted Ridden box on the qualification card must be signed for the qualification to be valid. At the Championships the Finals will be split into the following four categories: Restricted Non-Native Pony not exc 153cms (may be split); Restricted Ridden Non-Native Horse exc 153cms; Native, Cob, Traditional Pony not exc 148cms (may be split); and Native, Cob, Traditional, **Vanner** exc 148cms.

The CHAPS (UK) Junior Ridden Child's Supreme Pony of the Year. *Sponsored by Coloured Contacts.*

The same rider/pony combination may only compete in ONE age category (14 years or under, or under 18 years); and may only qualify for ONE Junior Ridden Final per season; however, a rider may compete in more than one category providing it is with different exhibit(s). One exhibit may compete within the two age categories (providing it is the correct height) if it is ridden by two different riders who are of the correct ages. Qualifiers to include a cross pole fence; Finals to include a jump.

Qualifying classes will be offered at the Regional shows as follows:

Coloured Contacts Junior Ridden not exc 138cms. Open to Native, Cob, Traditional and Non-native exhibits, 4 years old or over, not exc 138cms, to be ridden by a child 14 years or under.

Coloured Contacts Junior Ridden not exc 153cms. Open to Native, Cob, Traditional and Non-native type exhibits, 4 years old or over, not exceeding 153cms, to be ridden by a child UNDER 18 years of age.

The classes will be marked on a mark sheet system and will be judged 60% ride, manners, temperament, suitability and partnership; 40% type and conformation.

Two exhibits will qualify from each section, **per show**; highest placed eligible Non-Native and highest placed Native, Cob or Traditional exhibit, not already qualified, from the class placings.

At the CHAPS Championships the CHAPS (UK) Coloured Contacts Junior Ridden Child's Supreme Pony of the Year Final will be split into FOUR sections: Non-native not exc 138cms, riders 14 years or under; Native, Cob, Traditional types not exc 138cms, riders 14 years or under; Non-native not exc 153cms, riders UNDER 18 years of age; and Native, Cob, Traditional types not exc 153cms, riders UNDER 18 years.

The Junior Ridden box on the qualification card must be signed for qualification to be valid.

CHAPS (UK) Working/Performance Qualifiers. Open to relevant height/type exhibits as per class description (Novice, Non-Native, Nat/Cob/Trad). Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit from each height category within the class placings (12hh, 13hh, 14hh, 15hh 15hh+). Qualification may be made in Working Hunter or Style & Performance classes at any CHAPS UK affiliated or non-affiliated show. The relevant Performance Section box on the qualification card must be signed for qualification to be valid.

The CHAPS (UK) Veteran Finals – Ridden or In-hand. Open to all CHAPS (UK) Registered exhibits, 15 years old or over, owned and shown by CHAPS Showing Members. Qualification will be awarded to the highest placed eligible exhibit from within the class placings **who has not already qualified**. There will be no separate Veteran qualifier classes held, except for the possibility of those at CHAPS Regionals or Championships. Qualification can be obtained from within any CHAPS Affiliated ridden or in-hand class or any non-affiliated Veteran class where the animal is the highest placed **eligible** coloured exhibit. The veteran box on the qualification card must be signed for qualification to be valid.

The CHAPS (UK) Non-Native In-hand Horse Qualifier. Open to non-native exhibits exceeding or likely to exceed 153cms, **any age**. Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit, which has not already qualified, from within the class placings. The relevant in-hand box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Non-Native In-hand Pony Qualifier. Open to non-native exhibits not exceeding or **not** likely to exceed 153cms, **any age**. Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit, which has not already qualified, from within the class placings. The relevant in-hand box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Non-Native Open In-hand Qualifier. Open to non-native exhibits, any height, any age. Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit exceeding, **or likely to exceed**, 153cms and the highest placed eligible exhibit not exceeding, **or not likely to exceed**, 153cms, which has not already qualified, from within the class placings. The relevant in-hand box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Native, Cob, Traditional In-hand Horse Qualifier. Open to native, cob, traditional, **vanner** exhibits exceeding or likely to exceed 148cms, **any age**. Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit, which has not already qualified, from within the class placings. The relevant in-hand box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Native, Cob, Traditional In-hand Pony Qualifier. Open to native, cob, traditional exhibits not exceeding or **not** likely to exceed 148cms, **any age**. Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit, which has not already qualified, from within the class placings. The relevant in-hand box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Native, Cob, Traditional Open In-hand Qualifier. Open to native, cob, traditional, **vanner** exhibits, any height, any age. Qualification will be awarded to the highest placed CHAPS UK Registered eligible exhibit exceeding, **or likely to exceed**, 148cms and the highest placed eligible exhibit not exceeding, **or not likely to exceed**, 148cms, which has not already qualified, from within the class placings. The relevant in-hand box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Open Youngstock Qualifier. Open to any height or type of **coloured** youngstock, yearlings, two year old or three year olds (no foals). **Qualification will be awarded to the highest**

placed eligible Non-native Yearling, Two Year Old and Three Year old; together with the highest placed Native, Cob, Traditional, Vanner type yearling, two year old and three year old which have not already qualified, irrespective of class placings (i.e. if any age category/type is not represented within the rosettes, then the next highest eligible of the age/type not represented will qualify – that is to say, a total of 6 eligible exhibits may qualify). The relevant youngstock box on the qualification card must be signed for the qualification to be valid.

The CHAPS (UK) Native, Cob, Traditional or Vanner Youngstock Qualifier. Open to any height of native, cob, traditional or vanner youngstock, yearlings, two year old or three year olds (no foals). Qualification will be awarded to the highest placed eligible yearling, two year old and three year old, which have not already qualified, irrespective of class placings (i.e. If any age category is not represented within the rosettes, then the next highest eligible of the age(s) not represented will qualify). The relevant Youngstock box on the qualification card must be signed for the qualification to be valid.

CHAPS (UK) Non-Native Youngstock Qualifier. Open to any height of non-native youngstock, yearlings, two year old or three year olds (no foals). Qualification will be awarded to the highest placed eligible yearling, two year old and three year old, which have not already qualified, irrespective of class placings (i.e. If any age category is not represented within the rosettes, then the next highest eligible of the age(s) not represented will qualify). The relevant Youngstock box on the qualification card must be signed for the qualification to be valid.

CHAPS (UK) Sport Horse/Pony Qualifiers. Open to any sporthorse or pony (i.e. exhibits suitable to compete in showjumping, eventing or dressage). Qualification may be made at any CHAPS UK affiliated or non-affiliated show in any sporthorse/pony class (coloured or non-coloured) to the highest placed CHAPS UK Registered eligible exhibit. The relevant Sporthorse/pony box on the qualification card must be signed for the qualification to be valid.

CHAPS UK NOVICE QUALIFIERS for P(UK) SUMMER CHAMPIONSHIPS

Qualifiers for these Finals are offered FREE OF CHARGE to shows; please ask your local show secretaries to contact CHAPS Show Affiliations for further details.

Where ring space/time prevents shows from hosting additional (separate) qualifiers for the PUK Summer Championships these qualifiers will be amalgamated into the CHAPS UK Championship Show qualifier classes. Qualification will go to the highest placed NOVICE [where novice is taken to mean any horse or pony which, by the 1st January of the current year, has not won a CHAPS UK Affiliated class] exhibits in the ring during suitable CHAPS affiliated ridden qualifiers (snaffle bridles must be worn); and the highest placed in CHAPS affiliated in-hand classes. It must be made clear on the schedule if these qualifiers are on offer and in which classes. However, it is preferable to hold separate qualifiers.

Where shows hold PUK only qualifiers, if the class is not split into non-native and native, cob, traditional or vanner type exhibits, (i.e. both types are competing in the same class) the highest placed eligible exhibit from each type will qualify.

CHAPS UK qualifiers for the PUK Summer Championship Show, riders any age but suitable for height of exhibit; stallion rulings apply.

A horse or pony may qualify once per season for each final it is eligible for. CHAPS Registration and relevant Memberships need not be in place at time of competition, but in order for qualification to be valid Showing Membership and Registrations must be applied for within 14 days of the qualifying show.

My Little Nutmeg CHAPS UK Novice Ridden Pony Final. Open to novice ridden ponies not exceeding 153cms for non-natives, and not exceeding 148cms for native, cob or traditional exhibits. Snaffle bridle only. Qualification will be awarded to highest placed of each "type".

Back to Black CHAPS UK Novice Ridden Horse Final. Open to novice ridden horses exceeding 153cms for non-natives, and exc 148cms for native, cob or traditional exhibits. Snaffle bridle only. Qualification will be awarded to highest placed of each "type".

Hollyland Stud CHAPS UK In-hand Youngstock Final. Open to any type, yearling, two year old or three year old, no foals. Qualification will be awarded to highest placed of each age category.

Clarendon Coloureds CHAPS UK In-hand Final. Open to any type, any height, 4 years old or over. Qualification will be awarded to highest placed of each "type" category.

CHAPS UK WINTER RESTRICTED QUALIFIERS and CHAMPIONSHIPS

Qualifiers for these Finals are offered FREE OF CHARGE to shows; please ask your local show secretaries to contact CHAPS Show Affiliations for further details.

The qualifier classes will be held at the BSPS Winter qualifier shows and riding club shows, encompassing all types and sizes of coloured horse and pony. One or more classes will be held per qualifying show which will be open to all horses and ponies who have not previously been placed at HOYS at any time.

CHAPS Registration and relevant Memberships need not be in place at time of competition, but in order for qualification to be valid these must be applied for within 14 days of the qualifying show. **Riders any age but suitable for height of exhibit; stallion rulings apply.**

The judges for the qualifier classes may be selected from the BSPS or CHAPS UK approved Panel of Judges and will be instructed NOT to ride any exhibits in the qualifiers; these will be judged on conformation and individual show. At the Championships, which will be split into four categories, the ride and conformation judges will be selected from the CHAPS UK approved Panel of Judges and will be instructed to ride only the non-native horse class and the native, cob, traditional, **vanner** horse class; the pony sections will perform individual shows.

From each class FOUR animals may qualify from within the class placings: the highest placed non-native horse (exceeding 153cms); the highest placed non-native pony (not exc 153cms); the highest placed native, cob, traditional or vanner type horse (exceeding 148cms); and the highest placed native, cob or traditional type pony (not exceeding 148cms). Exhibits to be shown according to type.

The Championship Finals will be held at the BSPS Winter Championship Show and will comprise of:

Non-native type horses exceeding 153cms;

Non-native type ponies not exceeding 153cms;

Native, cob, traditional, **Vanner** type horses exceeding 148cms; and

Native, cob, traditional type ponies not exceeding 148cms.

The Finals will be held under the auspices of CHAPS UK rules and regulations.

CHAPS UK at TRAILBLAZERS

CHAPS UK offers a coloured championship within the Trailblazers Finals. Qualifier cards and rosettes are sent out to those who qualify, as notified by Trailblazers at the second round stage of the competitions. At this time, neither CHAPS membership nor registrations need to be in place but in order to compete for the CHAPS UK Championship at the Finals, BOTH must be in place BEFORE the Finals commence. The coloured champion will be the highest placed coloured horse or pony in the final round of the following sections:

DRESSAGE – Senior Preliminary, Senior Novice, Senior Elementary, Junior Preliminary, Junior Novice, Junior Elementary. **Should there not be a CHAPS UK entry forward to a Section Final of the dressage, then the CHAPS Champion will be awarded to the highest scorer in the Consolation classes of that section (one award only). This award will be posted to the winner after the event, and not awarded on the day.**

SHOWJUMPING – Senior 75cms; Senior 85cms; Senior 95cms; Senior 105cms; Junior 75cms; Junior 85cms; Junior 95cms; Junior 105cms.

SHOWING – A postal award will be made in the coloured class only on receipt of the results from Trailblazers.

Please note that the Finals are complex, and not just a straight class; only one championship is awarded for each Final, and not awarded in the sections used to calculate the accumulative overall score.

HORSE of the YEAR SHOW QUALIFIERS

HORSE OF THE YEAR SHOW COMPETITION NUMBERS MUST be obtained BEFORE entering any CHAPS UK HOYS Ridden Qualifier classes. Please do not send entries marked "HOYS Competition Number applied for" as these will be returned by Show Secretaries.

HOYS Competition Number: All those wishing to compete in any CHAPS (UK) HOYS Ridden Qualifier from 2007 onwards must obtain a "HOYS Competition Number" which is specific to each horse or pony – exhibits must also be ridden and owned by CHAPS UK Showing Members. All exhibits must be CHAPS UK Registered. Competition numbers are payable annually (and are valid from 1st January to **completion of HOYS Finals**) at a pre-determined current fee (please check with Admin).

To obtain a HOYS Competition Number, apply to CHAPS Admin (enclosing a first class stamped SAE) quoting the rider's and owner's names and CHAPS Showing Membership number(s) and the name of their CHAPS Registered horse or pony **and its CHAPS Registration number**, and where applicable a copy of the **JMB measurement** (see "Height Certificate" section). Please allow 14 (fourteen) days for all CHAPS UK HOYS Competition Number applications to be processed – no exceptions will be made. A HOYS Competition Number will then be allocated which **MUST** be quoted on all entries made to CHAPS UK HOYS Qualifiers. No exhibit will be permitted to compete in a CHAPS UK HOYS Qualifier without this Competition Number being quoted.

If a change of rider takes place this change **MUST** be notified to CHAPS Admin and the new rider **MUST** be a current CHAPS Showing Member – notification and memberships must be in place **BEFORE** any CHAPS UK HOYS Qualifier class is competed.

The HOYS Qualifiers and Finals will be scored on a mark sheet system. **Qualifiers are marked on 50% ride, manners and way of going, 50% type and conformation.**

Effective 01/01/09 the "pull" or "no pull" system is at the judges' discretion. Both judges must make the decision with his/her co-judge PRIOR to the commencement of the first class and must instruct their stewards to either pull or line up exhibits accordingly.

Lead Rein exhibits are not eligible to enter HOYS qualifiers.

- 1 Qualification will be awarded to the highest placed exhibit, not already qualified, from within the first FIVE class placings.
- 2 In the event of any discrepancy for whatever reason, the qualification will be passed down within the first five class placings to the next eligible exhibit which has not already qualified.
- 3 Should a show holding HOYS Qualifiers be cancelled, another show can be allocated the outstanding qualifiers.
- 4 No spurs when ridden by a junior rider, **or by any rider in the pony sections (non-native not exc 153cms, native, cob, traditional not exc 148cms).**
- 5 No qualifier cards will be required in the ring. Qualifiers will be notified directly by CHAPS UK Admin and the qualification card will be sent out. Please read this card carefully and abide by the rules set out on it.
- 6 Height **measurements/certificates** must be lodged **where relevant.**
- 7 Flu vaccinations must be up-to-date and Certificates must be produced on arrival at HOYS.
- 8 Failure to comply with ANY of the rules will result in the forfeit of the qualifying place.
- 9 All horses/ponies **MUST** be produced at HOYS in the Finals in the same type category to which they qualified.

Championship Finals will be held at the Horse of the Year Show, and will comprise of:

Non-Native type pony not exceeding 153cms;

Non-Native type horse exceeding 153cms;

Native, Cob, Traditional type pony not exceeding 148cms; and

Native, Cob, Traditional, **Vanner** type horse exceeding 148cms.

GUIDELINES and RULES for JUDGES

INTRODUCTION

All Panel Judges **MUST** be fully paid-up members of CHAPS UK (including probationary judges). Subscriptions will be due by **SEPTEMBER 30th** of the **preceding year**, for inclusion in the current Judges' Panel listing.

All Judges MUST be FULLY CONVERSANT with ALL the rules and criteria, not only those within the "Guidelines and Rules for Judges" section of this Handbook, but also all rules within this publication.

They should also make it a priority to understand exactly what animals are permitted to qualify from within the range of classes they will be judging.

GUIDELINES FOR PROSPECTIVE JUDGES

The Society operates a scheme for prospective judges. Initial selection is made by the applicant submitting a CV giving details of knowledge and experience, **to the CHAPS UK Judges' Co-ordinator,**

and then receiving an Invitation for Assessment. Applicants shall be over 22 years of age. Prospective judges must be a member of this Society. The prospective judge's performance on the Assessment Day decide their acceptance as a Probationary Judge or a Panel Judge at whatever level the assessors decides. If a prospective judge fails to be accepted as a Probationary Judge on the Assessment Day they may re-apply the following year.

Also membership fees need to be paid by September 30th in the preceding year to ensure inclusion in the Judges' List for the following season.

Shows will be classified in to HOYS, A or B as per the Judges' structure for judging level status.

PROBATIONARY JUDGES

On being accepted, Probationary Judges shall judge, together with a senior judge, at least 4 shows the following year **for each section they wish to be assessed for.**

It is the responsibility of the Probationary Judge to make the necessary arrangements with CHAPS (UK) Panel Judges and Show Secretaries, when organising assessment classes; and to notify the CHAPS UK Judges' Co-ordinator of all probationary dates organised, in advance of those dates.

At shows, Probationary Judges must inform the judge if they have any interest in any exhibit coming forward and may not ride this animal or inspect it for conformation. Probationary judges should not be assessed by whoever proposed them for the Panel or anyone to whom they are related or are friends/acquainted with.

Probationary judges should request their accompanying judge to send a report on their day's activities and assessment to the CHAPS Judges' Co-ordinator as soon as possible after the show/event in question, but at the latest within 14 days. To assist with this they MUST provide the judges with the relevant form to be completed and a stamped envelope addressed to the CHAPS UK Judges Co-ordinator.

All probationary and newly appointed judges are reminded that it is a condition of election to probationary judge status that they undertake at least one day's stewarding duties at the CHAPS UK Championship Show for the year(s) in which they are on the probationary panel or are newly appointed.

JUDGES EXPENSES

It is suggested that 30p per mile be the MAXIMUM charged to cover expenses incurred.

Probationary judges should not claim expenses.

Judges are not allowed to charge a fee for judging but are entitled to have expenses reimbursed and are advised to make prior arrangement with the Show Secretary regarding the rate applicable.

APPOINTMENTS

It is the sole responsibility of Judges to keep any appointments made. **In the event of a Judge being unable to keep an appointment, a suitable replacement from the current CHAPS UK Judges' Panel MUST be arranged by the initially appointed judge and the show secretary informed accordingly.**

It is suggested that a mobile phone be carried on the day of appointment, should any unexpected eventuality occur.

If a Judge wishes to take a rider with them to shows they should contact the Judges' Co-ordinator initially to discuss this; but it must be noted that any representative they wish to take MUST be off the CHAPS UK current Judges' Panel.

It is not permitted to take a mobile phone into the ring whilst judging, unless it is switched off.

DRESS

Correct dress is paramount and Judges should be of smart appearance, suitable for the weather conditions, at all times.

Ride judges will be dressed as per Ridden Hunter class. Riding hats to be as the individual show schedule dictates.

RULES

Where the term "judge" is used this also covers probationary judges.

All Judges will be courteous and diplomatic to competitors and stewards at all times throughout judging.

It is suggested that a minimum of tactile judging is to be used to reduce the possibility of passing infection.

Ride Judges must be capable of riding all various types of exhibits over 148cms and aged 4 years old and upwards.

A judge must not judge and compete in any class on the same day at any show – CHAPS Championship Show exempt.

No judge should knowingly judge an animal that he/she has owned/bred/produced/leased or loaned/exhibited/sold/received financial gain from with the exception to ancillary services (e.g. stud fees and group teachings).

JUDGING PROCEDURE for RIDDEN CHAPS CLASSES –

Judges will accompany stewards to the ring and stand in an appropriate position to view the class, facing onto the side of the ring, where they will remain **until all exhibits have completed the initial go-round.**

Exhibits will enter the ring at walk on the right rein.

At the judges' discretion, all exhibits will be asked to trot.

At the judges' discretion, all exhibits will be asked to canter **and then asked for a change of rein.**

The steward, on instruction of the judge, will select an appropriate exhibit and request a gallop or lengthening of stride along the ring side directly in front of the judge, requesting that all exhibits follow on. Exhibits may circle prior to gallop to find an appropriate and safe space. Exhibits should return to walk following a gallop or stride lengthening display.

In circumstances where class numbers or the ring size present a concern for all exhibits going round together, particularly for the gallop, the class may be split into two or more groups with exhibits being requested to turn into the centre of the ring whilst a safe number of exhibits perform the requested gaits. On completion, the groups of exhibits should swap and the procedure be repeated for the remaining group(s).

Any exhibit behaving in an unmannerly fashion may, at the judges' discretion, be asked to leave the ring.

Once the exhibits have formed an initial line up, the ride and conformation judges will undertake their individual judging duties.

The assessment for ride shall commence at the top of the line. When the first exhibit has completed its ride assessment the conformation judge will then undertake his/her duties from the same end of the line, and will not assess any animal until after it has been ridden or performed its individual show (**conformation judging must not start from the opposite end of the line**). Sufficient time should be allowed for grooms in assistance to enter the ring.

Individual shows will consist of walk, trot and canter, showing a change of rein and a lengthening of stride or gallop where appropriate. No stipulation will be given as to the amount of strides required etc, but in order to keep classes moving on, a ride judge may request a set show, ensuring that stewards communicate this to ALL competitors. Exhibits are expected to be sound in wind and limb.

Judges who ride exhibits will, when mounted, expect the horse to walk, trot, canter and lengthen strides, with a change of direction (rein), and to be mannerly and controllable at all times. The judge may decline to ride, or prematurely return a horse to the line up, if they deem the horse to be unmannerly. **Judges who are thrown from, or fall off, any exhibit are not required to re-mount that exhibit and must use their discretion as to whether they feel fit to continue riding the remainder of the horses forward in that class. Should this not be possible then the judge must ask all exhibitors to perform their own individual show, including those who have already been ridden, to ensure all exhibits get judged on the same performance and in fairness to all competitors present. If the judge is unable to continue judging the class at all, a replacement judge should be found as soon as possible and all exhibits should then be requested to perform individual shows as above.**

For conformation assessment judging as part of the ridden class see below.

On completion of the judging the steward(s) will collate and add up the marks. Placings will be recorded on the sheet once stewards are confident that the marks are added up correctly.

There must definitely be no changes made to any marks allocated to any exhibit. Where a steward has mis-heard a mark allocated by the judge and a mistake subsequently made in writing that score down, the mistake may be rectified but this **MUST** be initialled by BOTH the steward and the judge on the marks sheet next to the relevant amendment.

Should two horses/ponies tie on the same overall marks, then the one with the higher RIDE mark will take precedence over the other placings(s). However, if both tied horse/ponies have identical ride and conformation marks the placings should be decided by the addition of only a "+" or "-" sign next to the exhibits' overall marks.

Where no marks sheet is in use, the judge should indicate to the steward the order of placings which should be completed on the class sheet and the exhibits pulled forward in placing order and prizes awarded in the same manner as below.

When all competitors have remounted and grooms have left the ring, the placings will be announced and prizes awarded.

In the event that any exhibit takes exception to being awarded a prize, and acts in an unmannerly fashion, a judge may disqualify the animal from the placings, and ask the exhibit to leave the ring, regardless of its position or prize being awarded.

All judges must be conversant with the qualifying procedures for the class which they are judging. Judges should ensure that their stewards are also conversant with the running procedure for the class and provide clear and concise instruction where required.

Judges will judge each exhibit fairly and on its own merits, paying an equal and sufficient amount of attention to each exhibit, through the class.

When all prizes have been awarded, the judge will thank all exhibits and ask the un-placed exhibits to leave the ring, and the successful exhibits to perform a lap of honour - which will be conducted in a safe and orderly fashion.

JUDGING PROCEDURE for IN-HAND CHAPS CLASSES

(And for the conformation part of ridden classes)

Where the class is a ridden class the above procedure will initially occur with the inspection of exhibits for conformation occurring after the first animal has been assessed for ride judging; or, if only one judge presides, on completion of all ride/show assessments.

Where the class is an in-hand class only, all exhibits will enter the ring together, unmounted, on the right rein at walk.

At the judge's discretion the steward will request all exhibitors to stand their exhibits and each one will be asked to perform an initial trot-up in front of the judge.

On completion all exhibits will proceed again in walk and will be requested to line up. The decision to pull an initial line-up or not is at the discretion of the judge. If there is no pull, the steward may randomly select one exhibit to start the line up and all other exhibits should follow in their initial order.

Each competitor will then be requested to present their horse/pony in front of the judge for conformation inspection.

The animal will then be walked away from the judge and then trotted straight back towards and past the judge; returning to the line up.

On completion of all exhibits, if a marks sheet exists, marks will be totalled; if there is no marks sheet in use, the judge should indicate to the steward the order of placings which should be completed on the class sheet and the exhibits pulled forward in placing order.

When all prizes have been awarded, the judge will thank all exhibits and ask the un-placed exhibits to leave the ring, and the successful exhibits to perform a lap of honour - which will be conducted in a safe and orderly fashion.

SHOWS

Judges wishing to judge CHAPS UK Qualifying Classes will limit the number of appointments per year (if in doubt please contact your Judges' Co-ordinator).

Judges must refer to the Scoring Criteria section of this handbook for all information on marks allocations. They MUST be fully conversant with all aspects of this handbook.

Note well: Wall eyes WILL NOT be penalised; and colour/markings WILL NOT be taken into account unless the class is specifically for colour and markings.

In any cases of bad behaviour in ridden or in-hand classes where other competitors or animals are at risk, the steward may be directed to ask the exhibitor to leave the ring. Stallions should have no exception made for them and handlers must be in control at all times.

Judges are reminded that the carrying of excess weight by any exhibit is not good for the joints or

breathing of any horse or pony; and in the interests of our horses and ponies we do not promote the showing of over-fat exhibits. Judges are permitted to penalise any such exhibit in their marking. All stallions competing within CHAPS affiliated classes must be accompanied by a relevant Stallion I.D. Card when in the ring - this applies to both graded stallions and first stage approved stallions (which are within their two year return period). Only graded/ current first stage approved stallions are permitted to compete within CHAPS affiliated classes (first stage approved stallions may not compete in HOYS Qualifiers). If the I.D. Card is not present the stallion is not permitted to compete within the CHAPS affiliated class.

CHAPS UK QUALIFIERS

The judge must sign, in the ring, at the time of prize giving, in the appropriate place, the relevant qualification given out for each exhibit during the day's competitions. Judges must not permit any exhibit to take a qualification for a CHAPS Final if the relevant qualification card is not present in the ring at the time of competition - cards are NOT permitted to be brought into the ring once any class has commenced. For full qualification details for CHAPS UK Qualifiers please refer to the details in the preceding sections.

HOYS QUALIFIERS

HOYS judges may only accept ONE appointment per season.

HOYS Championship judges will not accept any appointments for HOYS Qualifying Classes in that season.

All HOYS Qualifiers require two judges, one for ride and one for conformation.

With regard to any animal deemed to be unsound, the conformation judge's decision will be final. In the event of the Show's Veterinary Officer returning the said exhibit to the class, it shall be judged as if no incident had occurred.

In all HOYS classes the judges have the option to either pull exhibits into line or to have a "no pull" system of exhibits into the preliminary line up.

In all classes, the exhibits will be stripped for conformation judging after they have completed their ride/show judging.

Please note: Probationary judges cannot judge HOYS qualifier classes; but may accompany a HOYS conformation judge to complete their conformation assessment for probationary purposes.

PANEL SELECTION

The Judges' and Probationers' Panel is appointed solely at the discretion of the CHAPS UK Council or its appointed assessors and is reviewed annually.

Judges may be up- or down-graded at the discretion of the CHAPS UK Council (or Judges' Selection Committee). They can also be removed from any category at their own request.

Judges may be removed temporarily or permanently from the Panel at the discretion of the CHAPS UK Council (or Disciplinary Committee) without explanation or litigation.

All judges, whilst under CHAPS UK Rules and Regulations, will be deemed to be acting as requested by the Society. CHAPS UK will not be held responsible or liable for any accident or infringement however caused.

All judges must attend at least one Judges' Conference in each three year period in order to remain on the Judges' Panel.

JUDGES' INSURANCE

All current, fully paid-up CHAPS UK Panel Judges will be covered by CHAPS UK Insurance Policy for the period of their membership. **However, it is recommended that all judges take out their own private personal and accident insurance.** Details of which are available from the Judges' Panel Co-ordinator.

JUDGES PANEL CO-ORDINATOR

Please refer to current edition of a *World of Colour* for all contact details of the CHAPS UK Judges Panel Co-ordinator.

GUIDELINES and RULES for STEWARDS

Stewarding is an excellent way to learn more about how classes are judged and to gain invaluable ring experience, it can be a very rewarding experience and will impart much knowledge from experienced judges. Anyone who would like to undertake any stewarding duties should contact any Council member for details of our Stewards Co-ordinator; or contact Regional or Championship Show Secretaries direct to register your interest.

It is a condition of appointment that all probationary level judges and those who have been newly appointed to the CHAPS UK Judges Panel (at whatever level) must undertake at least one day's stewarding at the CHAPS UK Championship Show in the year(s) in which they serve as either probationary judges or newly appointed judges.

Stewards are expected to present themselves in a smart appearance, wearing either smart casual trousers and suitable shirt, or suit with shirt and tie for men; or skirt, smart casual trousers or suit for ladies with suitable top. Jackets/coats may be worn in cold or inclement weather. Suitable footwear. Hats optional.

It is advisable to carry a copy of this Handbook with you during all stewarding appointments; and to carry a spare pen/pencil.

Stewards should make themselves fully conversant with all rules pertaining to the classes they are covering, and in particular should make sure they are fully aware of which exhibits are eligible to qualify in any CHAPS affiliated classes.

It is the responsibility of the ring steward to ensure that all stallions entering CHAPS affiliated classes have their valid Stallion I.D. Card present in the ring; any stallion not complying with this ruling should be requested to leave the ring. Particular attention should be paid to I.D. Cards belonging to First Stage Approved stallions – please make sure they are still within their valid period which is noted on the Card.

Stewards should be polite at all times to both their judge and to competitors.

Stewards will, when requested by the judge, instruct competitors as to what they are required to do - *i.e.* for ridden classes they will instruct them when a change of rein or a change of gait is required; or for in-hand classes they will instruct them when to perform the initial trot up; for both classes they will instruct competitors when and how to form the line-up.

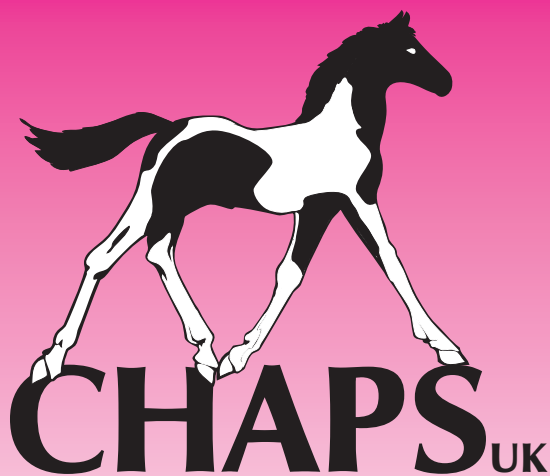
Stewards should not stand so close to the judge as to obscure their view of any competitor(s); however, they should pay particular attention when being given any marks to write onto score sheets. Where a marks sheet is being used it is the responsibility of the steward to note down all marks awarded by the judge and to ensure all marks are totalled correctly at the end of the class. It may be advisable to carry a small calculator in such cases. If any mark awarded is misheard the steward and judge must both initial any amended mark on the sheet where it occurs. This is the only instance in which ANY mark written down may be amended. Should two exhibits tie on equal marks in a ridden class the exhibit with the higher ride mark will take precedence. Should this still not differentiate between them then a + or - may be added to the relevant exhibits by the judge.

Ring stewards are responsible for having the awards ready for the judge to present in the correct order on completion of the class. All results sheets must be returned to the show secretary by the steward, or where a runner has been officially appointed, to the runner on completion of the class(es).

All CHAPS UK Members, Judges and Stewards should be aware that subsequent amendments, additions or updates to this Handbook and Guidelines and Rules for Judges and Stewards will be published, as they occur, in the next available issue of the CHAPS UK Journal, a *World of Colour*, and/or on the CHAPS UK website – www.chapsuk.com Please take the time to make yourselves conversant with all the enclosed information and any updates as they occur.

DISCLAIMER

Neither the organisers nor anyone for whom they are in law responsible, nor CHAPS UK, nor any agent, employee, representative of or person involved with any show to which these rules apply, accepts any liability for any accident, loss damage, injury or illness to horses, owners, riders, handlers, spectators, land or any other person or property whatsoever, whether caused by negligence, breach of contract or in any other way whatsoever.



www.chapsuk.com